

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
February 8, 2022
5:00 pm via GoToMeeting**

A. ADOPTION OF AGENDA

B. DELEGATIONS

- a) 5:00 pm – 5:20 pm David Desabrais, Municipal Energy Project Lead
- b) 5:20 pm – 5:30 pm Colleen Cyr, Kootenai Brown Pioneer Village

C. MINUTES/NOTES

- 1. Council Meeting Minutes
 - January 25, 2022

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

- 1. Councillor Tony Bruder – Division 1
 - Agricultural Service Board
- 2. Reeve Rick Lemire – Division 2
- 3. Councillor Dave Cox – Division 3
- 4. Councillor Harold Hollingshead - Division 4
 - Agricultural Service Board
- 5. Councillor John MacGarva – Division 5
 - Joint Health and Safety

G. ADMINISTRATION REPORTS

- 1. Operations
 - a) Operations Report
 - Report from Director of Operations dated February 2, 2022
 - Public Works Call Log
- 2. Finance
- 3. Planning and Development
 - a) Pincher Creek RCMP Quarterly Reporting
 - Reporting from October to December 2021
 - b) AES Monthly Report
 - Report from AES for February 2022
- 4. Municipal
 - a) Chief Administrative Officer Report
 - Report from CAO, dated February 2, 2022

H. POLICY REVIEW

I. CORRESPONDENCE

- 1. For Action
 - a) Lundbreck Citizens Council
 - Request for Letter of Support

2. For Information

- a) Grant Specialist Report
 - December 2021 Report
- b) Waterton Biosphere Reserve Poster
 - Virtual forum February 15 and 17, 2022
- c) Airport Master Plan/Feasibility Study
 - Town of Pincher Creek Letter dated January 25, 2022
- d) Chapel Rock-to-Pincher Creek (CRPC) Transmission Development and the Alberta-British Columbia Intertie Restoration project
 - AESO Update
- e) Library Expansion Project
 - Pincher Creek Library Board Letter

J. NEW BUSINESS

K. CLOSED MEETING SESSION

- a) Request to Waive Tax Penalty – Tax Roll 0969.010 – FOIP Sec. 17
- b) Castle Mountain Resort Investment – FOIP Sec. 17
- c) 2021 Sick Time Review – FOIP Sec. 17
- d) Land Purchase Request – FOIP Sec. 17

L. NEXT COMMITTEE DATE/NEXT COUNCIL DATE

M. ADJOURNMENT



MUNICIPAL CLIMATE CHANGE ACTION CENTRE *MUNICIPAL ENERGY MANAGER PROGRAM: 9 MONTH UPDATE*

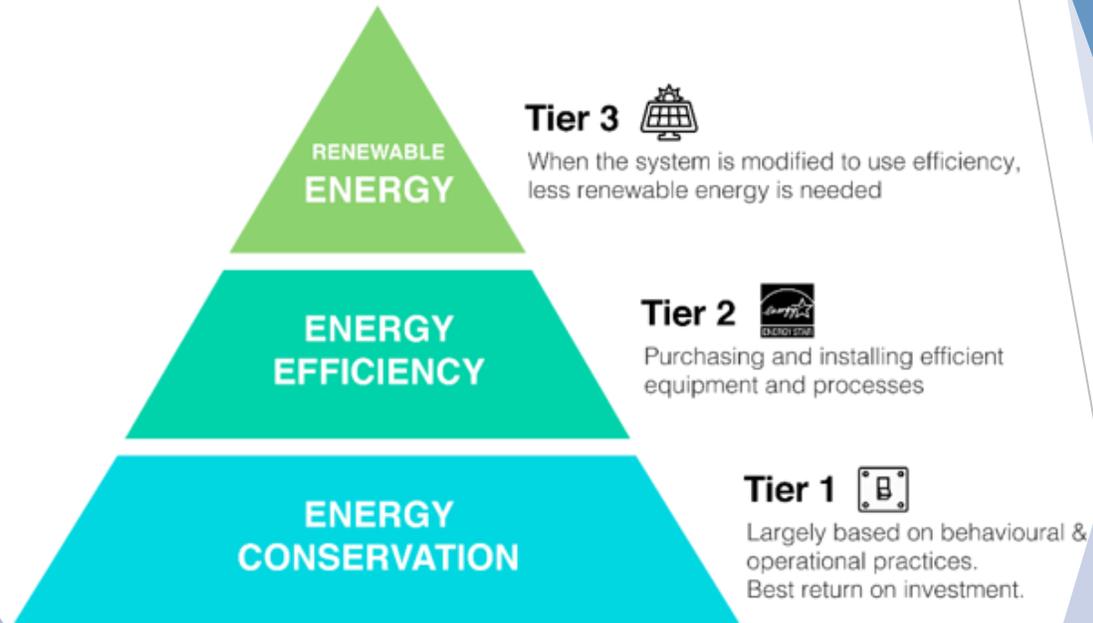
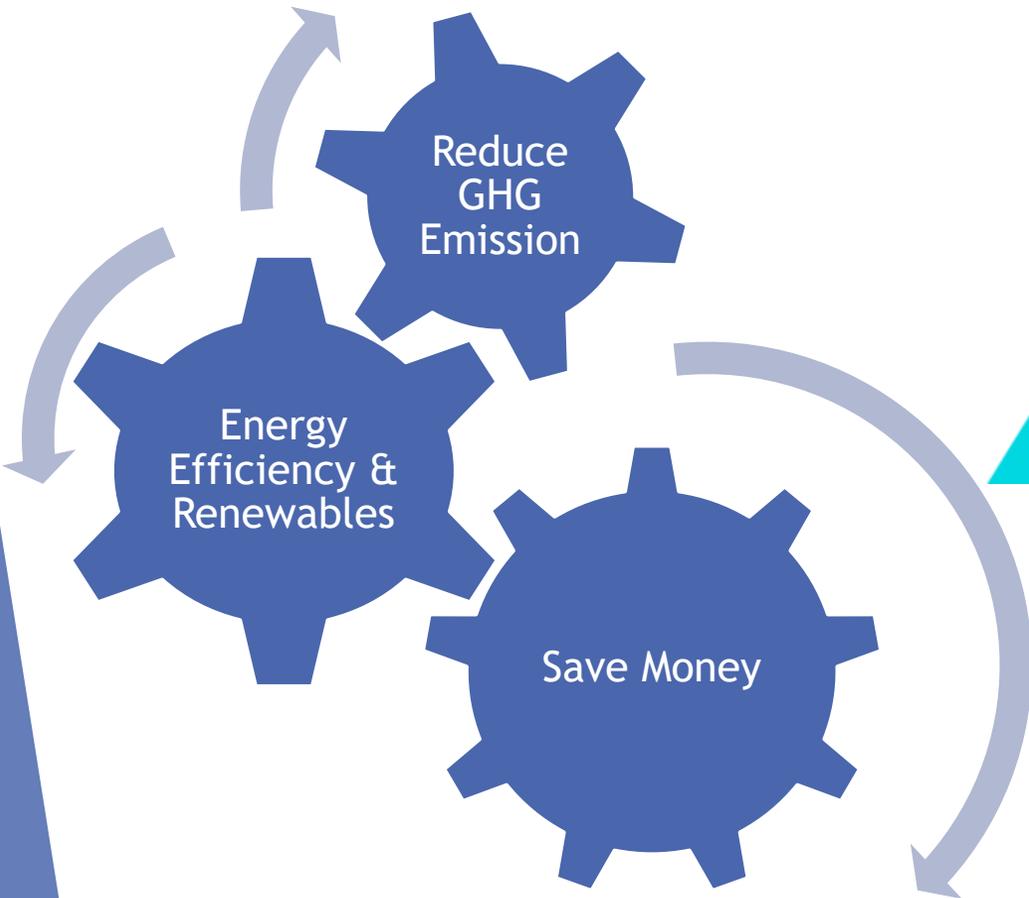
MD of Pincher Creek
February, 2022



B1

MUNICIPAL ENERGY PROJECT LEAD

WHAT IS THIS POSITION?



PURPOSE OF PRESENTATION



9 Month Update

What's going on behind the scenes?



Carbon Tax Impact

How will the MD be impacted by a \$170/tonne tax by 2030

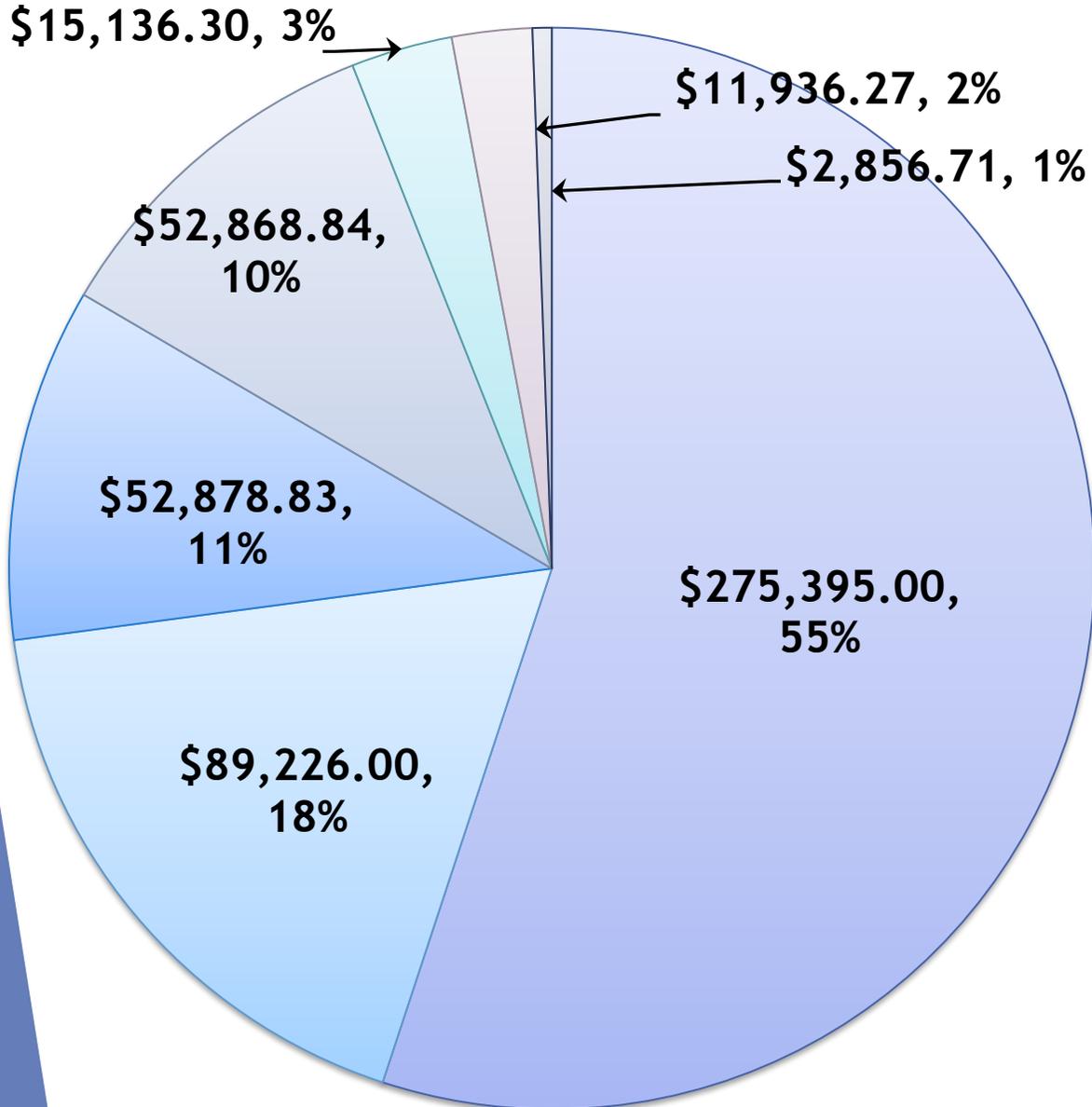


Focus on the Future

How can the MD use this position to meet its visions?

WHAT'S BEEN DONE?

ENERGY USAGE & COST ANALYSIS



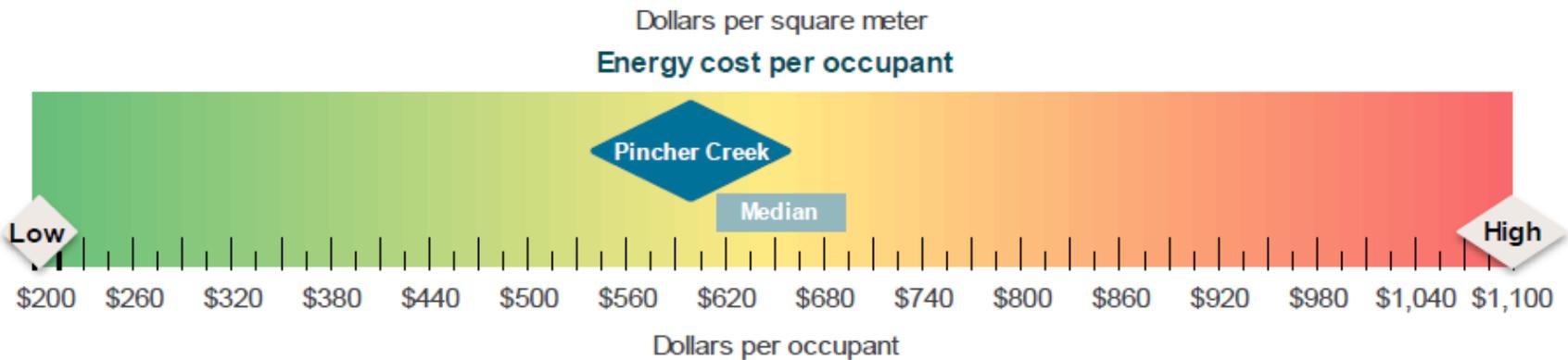
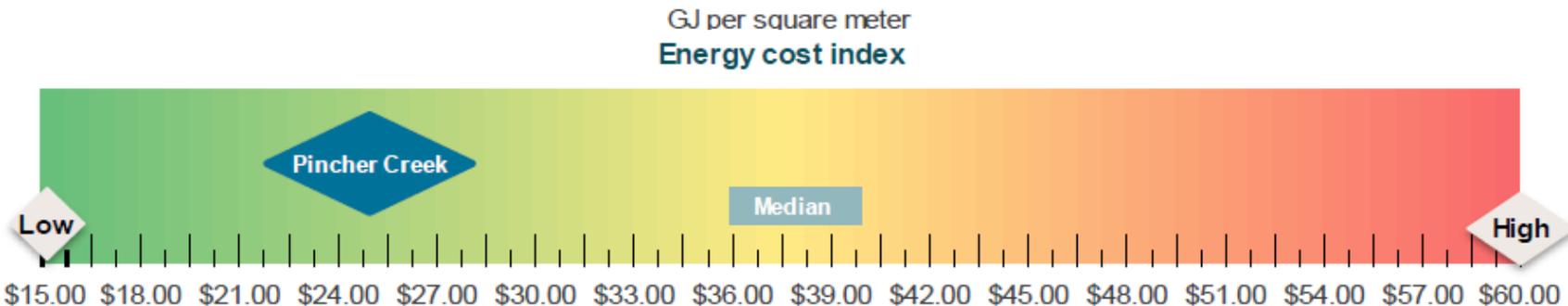
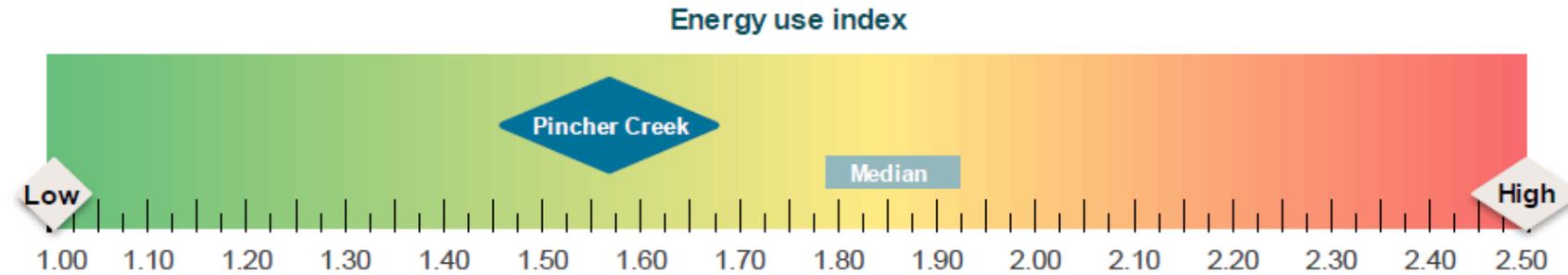
\$500,000 Total
~73% cost = auto (~73% of energy use)
~22% cost = electricity (~9% of energy usage)
~6% cost = natural gas (~18% of energy use)

- MD Vehicles Diesel
- MD Vehicles Gas
- MD Admin/PW
- MD Water
- Airport
- MD Lights
- MD Misc.

NOTES:

- 1) DATA BASED ON MONTHLY TOTAL MD GAS AND POWER USAGE BILLS. VEHICLE DATA BASED ON TOTAL CO OP USAGE.
- 2) SPECIFIC EXCLUSIONS: UNMETERED FUEL SOURCES (PROPANE, ETC.)

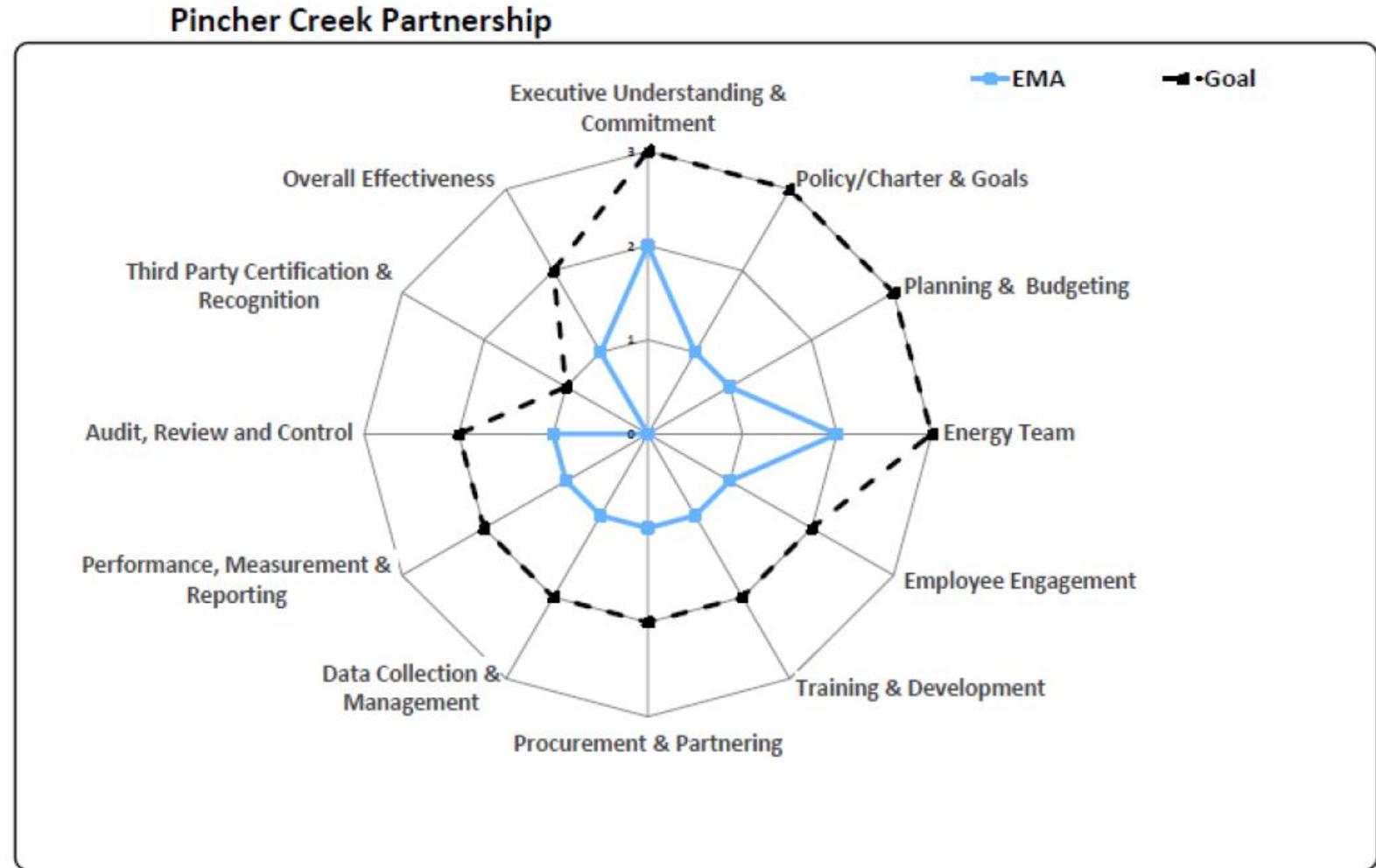
WHAT'S BEEN DONE? ENERGY BENCHMARKING (PINCHER CREEK PARTNERSHIP)



WHAT'S BEEN DONE? ENERGY MANAGEMENT ASSESSMENT (PINCHER CREEK PARTNERSHIP)

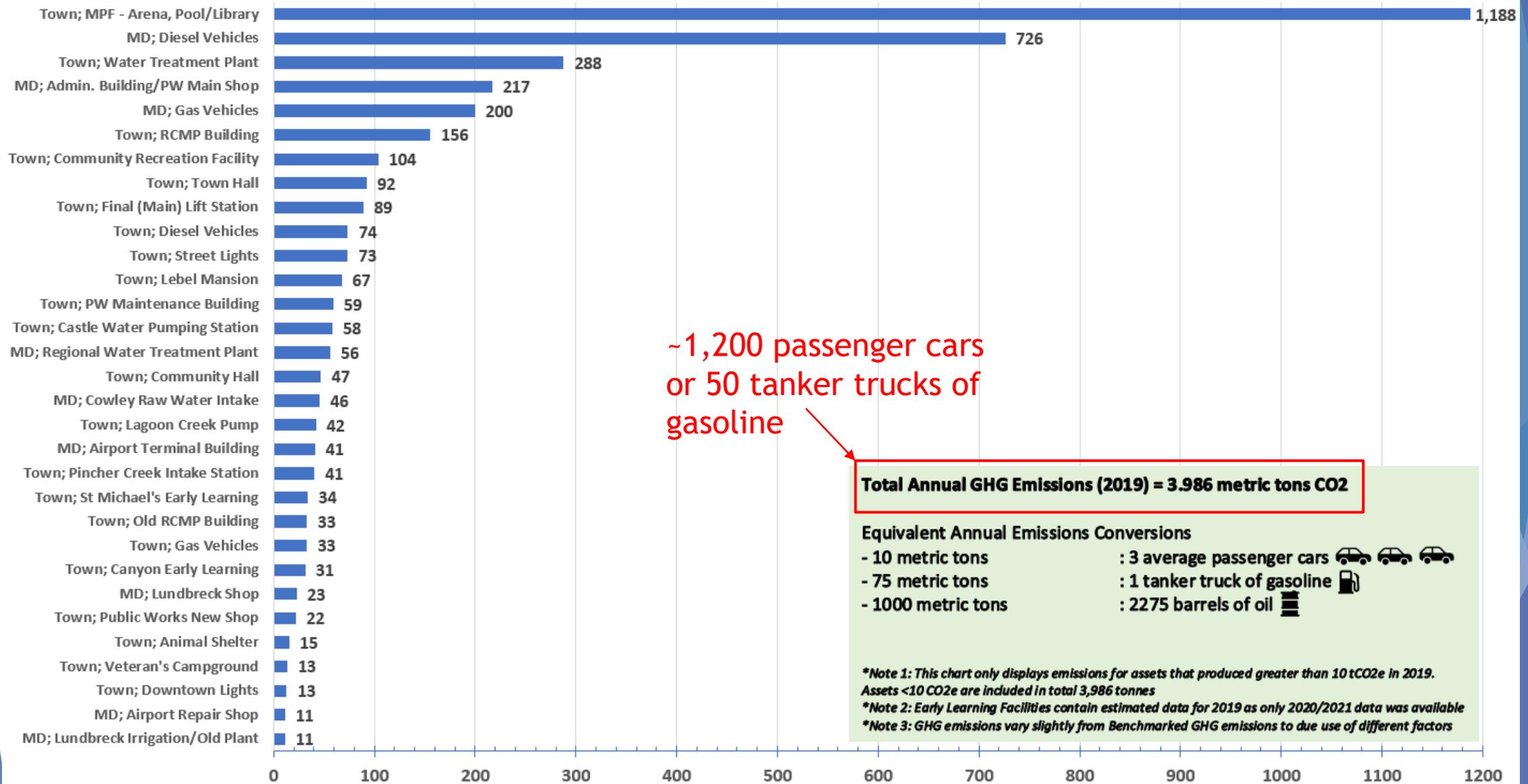
23 Action Items such as:

- ▶ Budgeting for energy projects
- ▶ Developing awareness of LEED style certifications
- ▶ Developing employee engagement activities



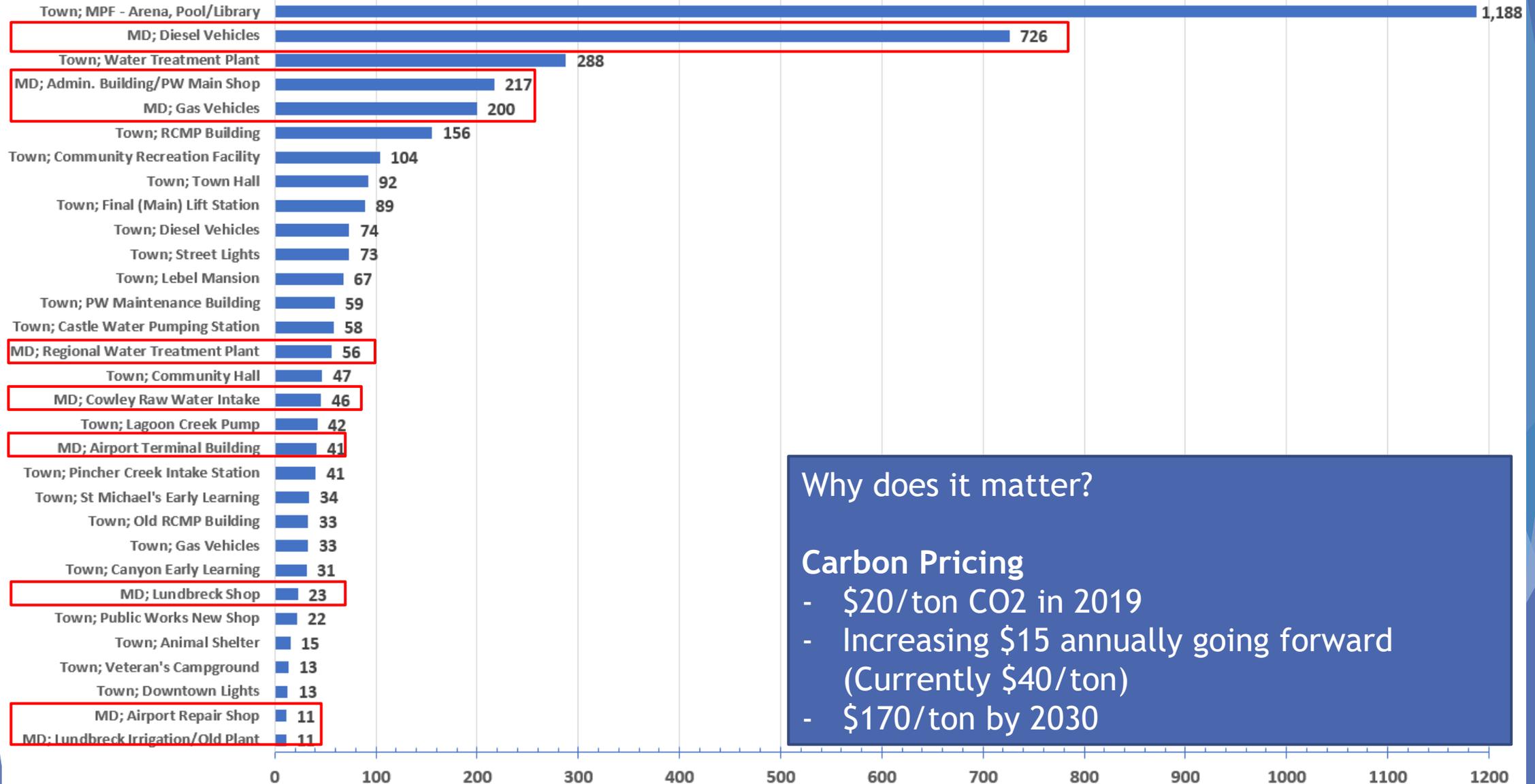
WHAT'S BEEN DONE? GHG INVENTORY

2019 GHG Emissions (Tons CO2e/year)



WHAT'S BEEN DONE? GHG INVENTORY

2019 GHG Emissions (Tons CO2e/year)



Why does it matter?

Carbon Pricing

- \$20/ton CO2 in 2019
- Increasing \$15 annually going forward (Currently \$40/ton)
- \$170/ton by 2030

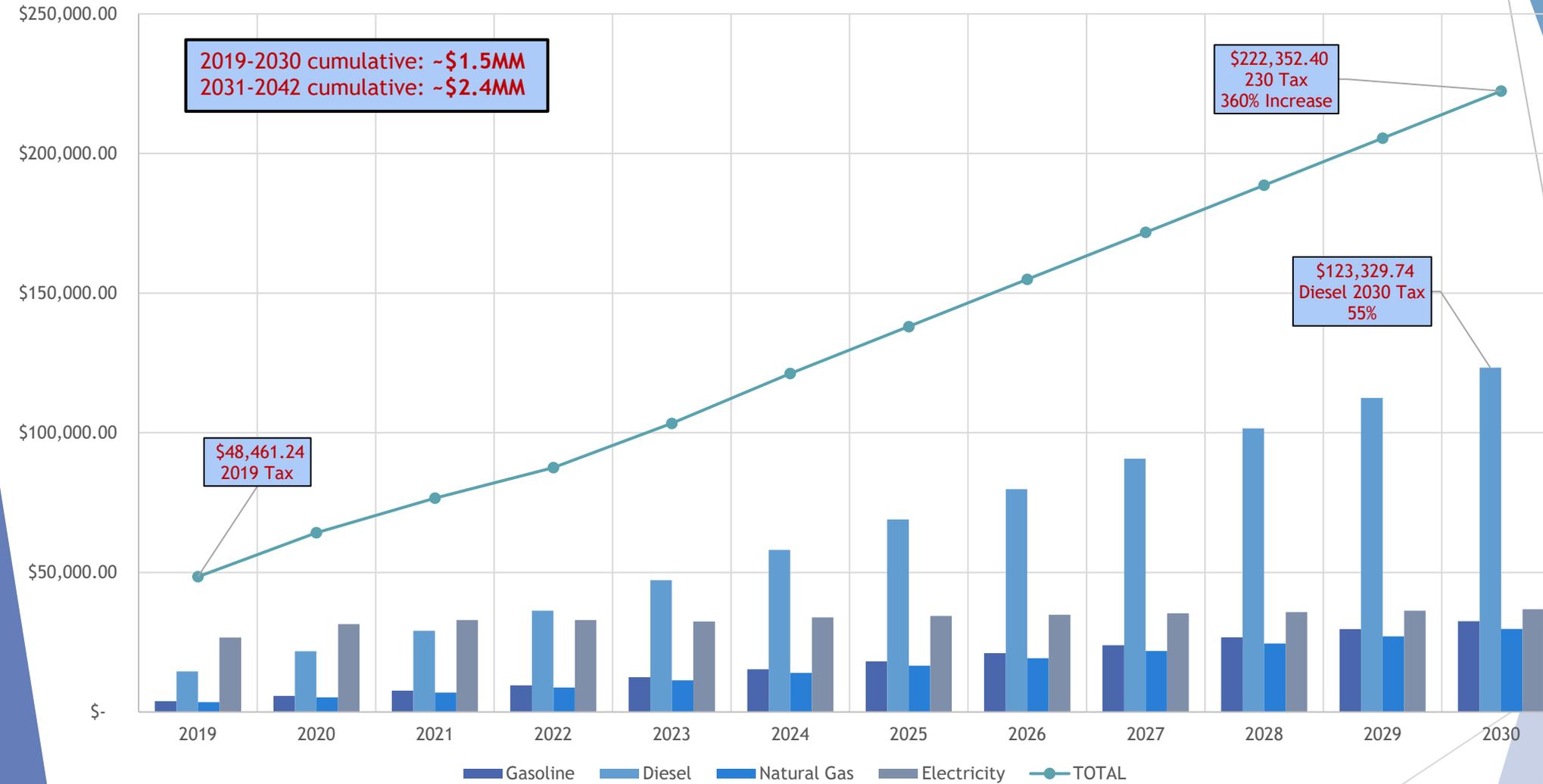
325%

CARBON TAX IMPLICATIONS

| Commodity | Apr-19 | Apr-20 | Apr-21 | Apr-22 | Apr-23 | Apr-24 | Apr-25 | Apr-26 | Apr-27 | Apr-28 | Apr-29 | Apr-30 | % Increase from 2021 |
|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------------------|
| \$/L Gasoline | \$ 0.044 | \$ 0.066 | \$ 0.088 | \$ 0.111 | \$ 0.144 | \$ 0.177 | \$ 0.210 | \$ 0.243 | \$ 0.276 | \$ 0.309 | \$ 0.343 | \$ 0.376 | 325% |
| \$/L Light Fuel Oil (Diesel) | \$ 0.054 | \$ 0.081 | \$ 0.107 | \$ 0.134 | \$ 0.174 | \$ 0.215 | \$ 0.255 | \$ 0.295 | \$ 0.335 | \$ 0.375 | \$ 0.416 | \$ 0.456 | 325% |
| \$/GJ Natural Gas | \$ 1.049 | \$ 1.576 | \$ 2.103 | \$ 2.629 | \$ 3.418 | \$ 4.208 | \$ 4.997 | \$ 5.787 | \$ 6.576 | \$ 7.366 | \$ 8.155 | \$ 8.944 | 325% |
| \$/kW-hr Electricity (Forecasted) | \$ 0.055 | \$ 0.065 | \$ 0.068 | \$ 0.068 | \$ 0.067 | \$ 0.070 | \$ 0.071 | \$ 0.072 | \$ 0.073 | \$ 0.074 | \$ 0.075 | \$ 0.076 | 12% |

CARBON TAX IMPLICATIONS

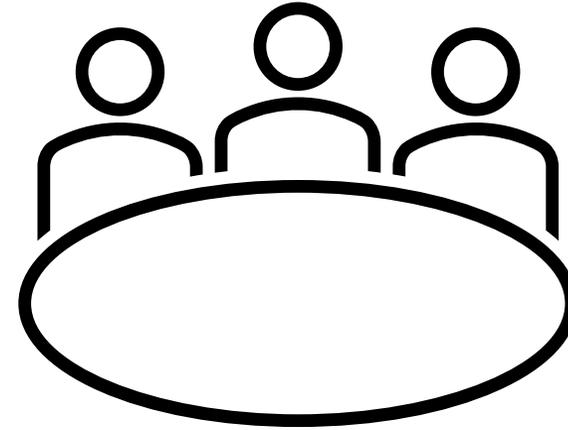
Yearly Carbon Tax Cost to MD



WHAT'S BEEN DONE?

ENERGY TEAM & PRELIMINARY TARGETS

- ▶ [Link](#)
- ▶ Indicators of Success:
 - ▶ Reduce MD/Town baseline 2019 GHG emissions by 5%
 - ▶ Development of Energy Management Plans to monitor effectiveness of Energy Conservation Measures
 - ▶ Adoption of Energy Plans & Energy Policy by MD & Town



WHAT'S BEEN DONE?

ENERGY SCANS & ENERGY MANAGEMENT PLANS

▶ Multi-Purpose Facility Energy Scan

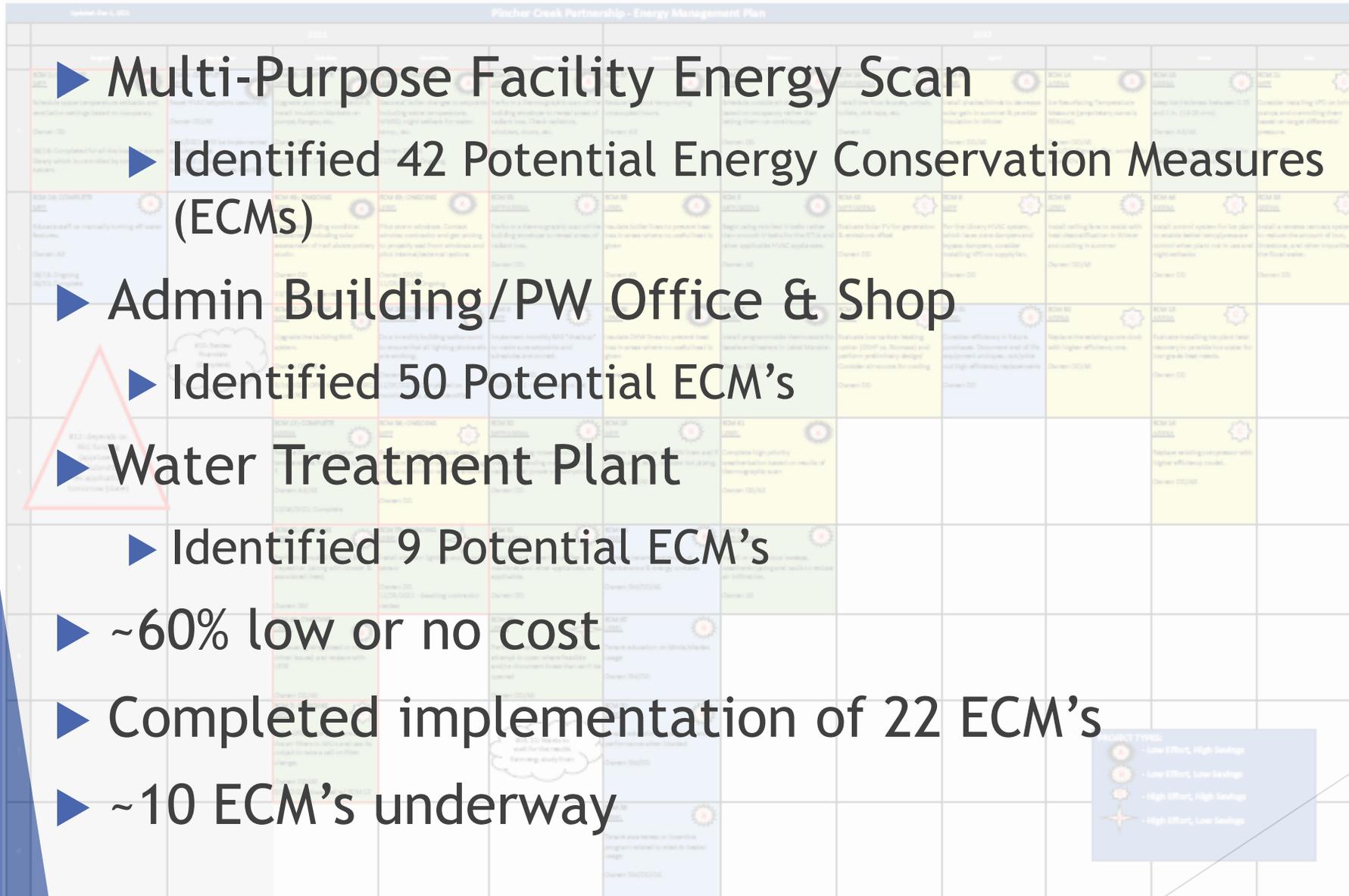
- ▶ Identified 42 Potential Energy Conservation Measures (ECMs)

▶ Admin Building/PW Office & Shop

- ▶ Identified 50 Potential ECM's

▶ Water Treatment Plant

- ▶ Identified 9 Potential ECM's
- ▶ ~60% low or no cost
- ▶ Completed implementation of 22 ECM's
- ▶ ~10 ECM's underway



WHAT'S BEEN DONE?

GRANT FUNDED PROJECTS

- ▶ Complete: MPF Insulation
- ▶ Underway: BMS Upgrade, RTU Upgrades, Arena Engineering Study
- ▶ Planned: REALice Arena Upgrade



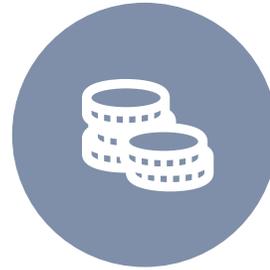
QUOTED
COSTS:
\$108,966

**\$25,970 WITH
REBATES**



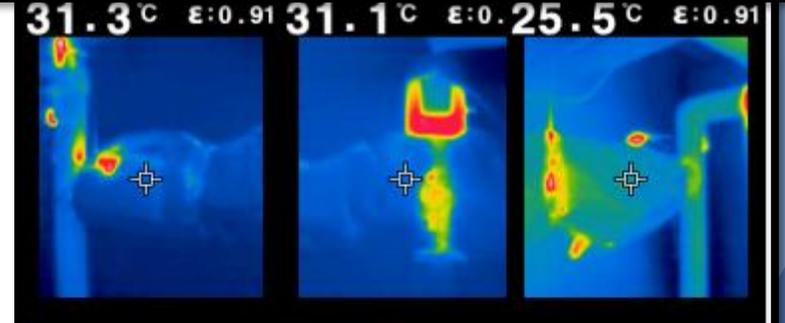
ESTIMATED
ENERGY
SAVINGS:

~15,408 \$/YR



SIMPLE
PAYBACK WITH
FUNDING:

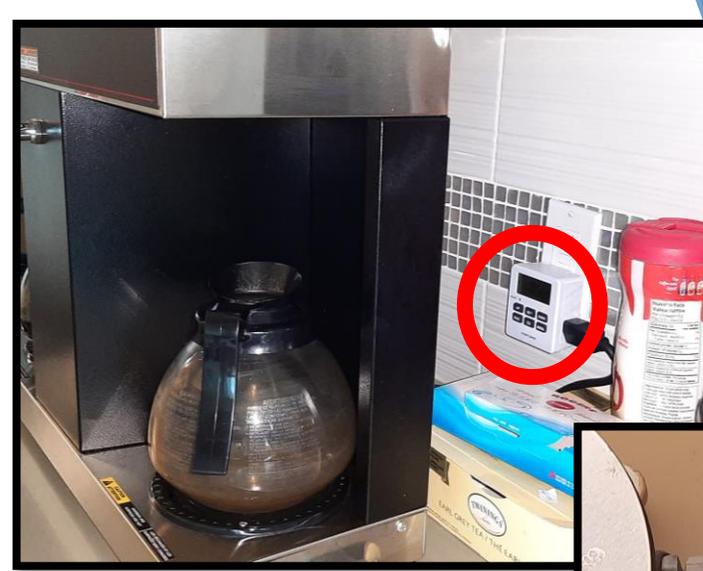
1.7 YRS



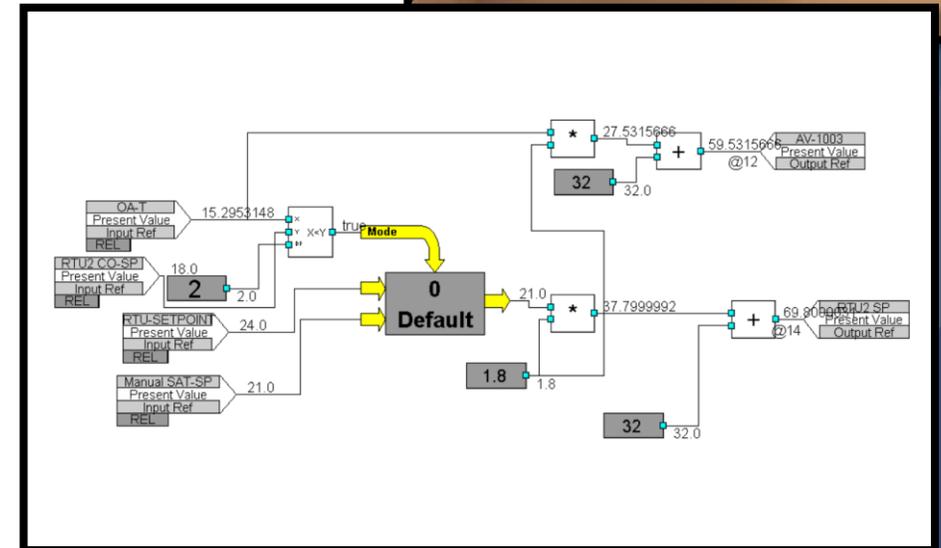
WHAT'S BEEN DONE?

OTHER ECM's

- ▶ Properly enabling programmable thermostats
- ▶ Energy rate schedule review
- ▶ Programmable plug installs
- ▶ Photosensor tuning
- ▶ Simultaneous cooling/heating fixes



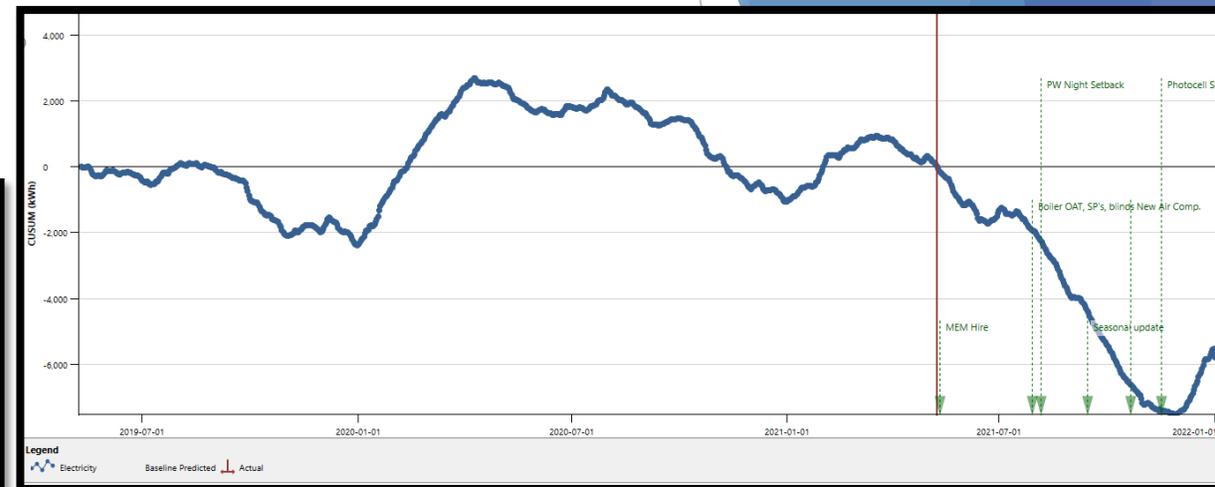
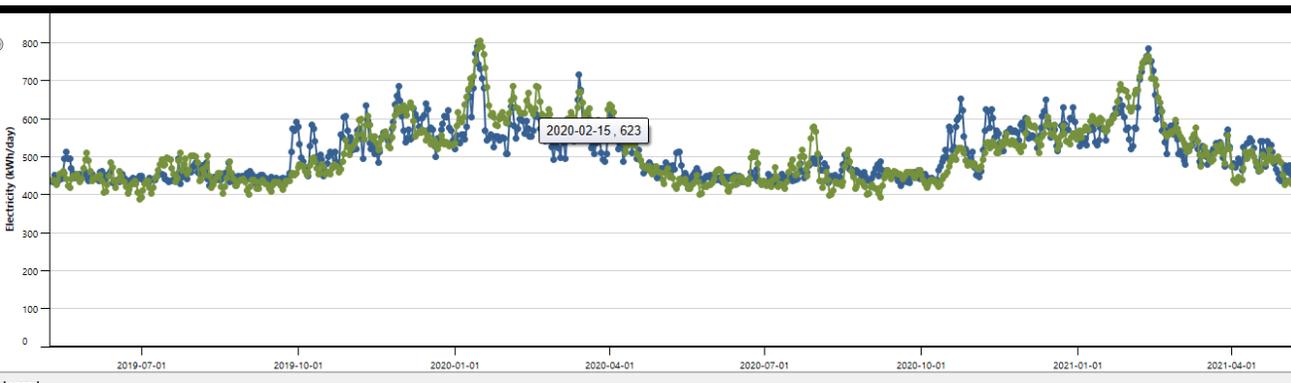
| | |
|---|----|
| Commercial / O&G | 11 |
| Rate 41 Small General Service | 12 |
| Rate 44 Oil & Gas (Capacity) Service (Closed) | 13 |
| Rate 45 Oil & Gas Service | 14 |
| General Service | 15 |
| Rate 61 General Service | 16 |
| Rate 63 Large General Service | 17 |
| Rate 65 Transmission Connected Service | |
| Rate 66 Opportunity Transmission | |



WHAT'S BEEN DONE?

ENERGY MODELS (MEASURE & VERIFY)

▶ Example:
Admin & PW Building Power



Models for:

- ▶ Arena Gas
- ▶ Arena Electricity
- ▶ MPF Gas
- ▶ MPF Electricity
- ▶ Admin/PW Office & Shop Electricity
- ▶ Admin Gas
- ▶ PW Office & Shop Gas

WHAT'S BEEN DONE?

EMPLOYEE & COMMUNITY ENGAGEMENT



News / Local News

Municipal energy project lead hopes to reduce emissions and lower costs

Bill Atwood
Aug 30, 2021 • August 30, 2021 • 3 minute read • [Join the conversation](#)

CANADA

REALice system will lower greenhouse gas emissions at Pincher Creek MCC Arena

GR By Gillian Francis, Local Journalism Initiative Reporter Shootin' the Breeze
Wed., Dec. 1, 2021 | 2 min. read

CANADA

Calgary engineer takes on new community role, putting plans for eco-friendly building into motion

GR By Gillian Francis, Local Journalism Initiative Reporter Shootin' the Breeze
Wed., Sept. 15, 2021 | 2 min. read

WHAT CAN THIS POSITION DO TO ACHIEVE MD VISIONS?

What are the MD's visions?

- ▶ Cost savings?
- ▶ Sustainable economic development?
- ▶ Recreation?
 - ▶ Curling rink?
 - ▶ Climbing wall?
- ▶ Attracting & keeping young workers?
- ▶ Supporting industry & agricultural development?



WHAT CAN THIS POSITION DO TO ACHIEVE MD VISIONS?



Town of Ladysmith Sustainability Action Plan 2013 – 2016

Climate Mitigation & Adaptation Plans

- ▶ Net Zero Communities Accelerator Program
 - ▶ 2-year program. Coaching for staff & elected officials on accelerating plans to get to net-zero
 - ▶ \$4,000 cost, expected intake 2022
- ▶ Climate Adaptation Challenge
 - ▶ Collaborate with MCCAC & All One Sky to develop cost covered Climate Adaptation Plan
 - ▶ Pilot phase, 2023 intake possibly
- ▶ Internal development and/or expertise
 - ▶ Pursue internally or use position as a liaison with expert contractors

Why would this matter to the MD?

- ▶ Economic resiliency
 - ▶ Extreme precipitation events & heat-wave effects will impact our community
- ▶ Leverage plans for grant funding
- ▶ Attract people to community

What can be done?

- ▶ Direct position to act on programs or keep an eye on programs as they come
- ▶ Provide funding &/or direction to pursue certain plans
- ▶ Commit to GHG reduction targets via Energy Policy

WHAT CAN THIS POSITION DO TO ACHIEVE MD VISIONS?

Clean Energy Improvement Program (CEIP)

- ▶ Financing to property owners for energy efficiency and renewable energy upgrades
 - ▶ Property Assessed Clean Energy (PACE) financing opt-in program
 - ▶ Cover up to 100% of costs with financing connected to property tax
- ▶ Who is doing it?
 - ▶ Fully operational:
 - ▶ Rocky Mountain House
 - ▶ Bylaws passed, preparing for launch:
 - ▶ Devon, Okotoks, Lethbridge, Drayton Valley, Canmore, Edmonton, Calgary, etc.

TOWN OF ROCKY MOUNTAIN HOUSE BYLAW 2021/03

A Clean Energy Improvement Tax Bylaw to authorize the Town of Rocky Mountain House to engage in the Clean Energy Improvement Program.

Why would this matter to the MD?

- ▶ Incentivized sustainable economic development
- ▶ Reduced affordability barriers for property owners
- ▶ Community commitment to sustainability
- ▶ Commercial farming low-interest financing up to \$300,000

What can be done?

- ▶ Direct position to provide dedicated presentation on path forward to launch
- ▶ Join CEIP Community of Practice (COP) group to learn from other municipalities

WHAT CAN THIS POSITION DO TO ACHIEVE MD VISIONS?

Various Funding/Grant Streams

- ▶ MCCAC Electric Vehicles for Municipalities Program
 - ▶ 30% cost rebates
- ▶ MCCAC Electric Vehicle Charging Program
 - ▶ 100% cost rebates
- ▶ *Alberta Municipal Solar Program (Closed)*
- ▶ Fortis Community Grants
 - ▶ Small grants up to \$5,000



Why would this matter to the MD?

- ▶ Grants of increasing importance to cover costs
- ▶ Prepare for upcoming carbon tax increases
- ▶ Community commitment to sustainability

What can be done?

- ▶ Direct position to pursue specific grants
- ▶ Support getting projects “shovel-ready”
- ▶ Direct position & grant specialist to provide regular opportunity updates

WHAT CAN THIS POSITION DO TO ACHIEVE MD VISIONS?

Dedicated management or support on initiatives

- ▶ Energy retail & wire-provider initiatives such as UtilityNet
 - ▶ Synergy with CEIP
- ▶ Propane/alternate fuel conversions for medium-duty vehicles
- ▶ Carbon tax tracking
- ▶ Off-grid smart street/park lighting
- ▶ Renewable energy project management
- ▶ MEM network powered advocacy

▶ Global News

Village of Stirling launches community-focused utilities company

"So energy marketing is an opportunity in Alberta because of our ... jobs created within the province by companies like Ridge Utilities,...

Oct 20, 2020



▶ Global News

Alberta town becomes solar-powered net zero community: 'the math makes total sense'

Raymond has become what is believed to be Alberta's first "net zero" community. The money spent on power from the grid in January is...

Jun 27, 2019



What does the MD want to achieve with energy & sustainability?

Many options, seems like a lot!

- ▶ Doesn't need to be tackled tomorrow!
- ▶ Short Term: Council has put MD in a solid position to leverage resources & funding related to energy & sustainability
- ▶ Long Term: What's next?

Questions

SUMMARY: What's been done?

- ▶ Energy usage/cost analysis
- ▶ Energy benchmarking report
- ▶ Energy management assessment
- ▶ GHG emissions inventory
- ▶ Energy team
- ▶ Energy scans & management plans
- ▶ \$100,000 in grant funded projects
- ▶ Various ECM's
- ▶ Energy modeling (measure & verify)
- ▶ Employee & community engagement

SUMMARY: What else is possible?

- ▶ Clean Energy Improvement Program (CEIP)
- ▶ UtilityNet community-based energy retail
- ▶ GICB 80% grant up to \$25M
- ▶ Climate mitigation & action plans
- ▶ Various funding/grant streams
- ▶ Renewable energy project management
- ▶ ...



The Pincher Creek and District Historical Society B2
P.O.Box 1226
Pincher Creek, Alberta
T0K-1W0
(403) 627-3684
Email: mail.kbpv@gmail.com

January 18, 2022

MD of Pincher Creek

Box 279

Pincher Creek, AB

T0K 1W0

RE: Commemorate Canada Reopening Celebration (August 6th, 2022)

Dear Reeve Lemire and Pincher Creek MD Council,

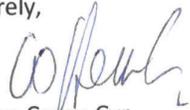
The Pincher Creek & Dist. Historical Society has an opportunity to participate in a project to celebrate Canada's emergence from the Covid-19 pandemic by holding commemorative activities celebrating people and achievements to support the revival of local economies. We are proposing an all-day event for Saturday, August 6, 2022, of local music, cowboy poetry, authors, entertainment for children, food and beverages, a great dinner with entertainment and an evening outdoor dance.

There is funding available for this project through Heritage Canada with an application deadline of January 31. Kootenai Brown Pioneer Village is an awesome outdoor location with many amenities to host a gathering like this – wonderful spacious grounds, washrooms, tents, chairs, tables, stage areas and proximity to Main Street.

We are applying for the grant available for this project. It is always beneficial for the success of the application to have written support in-kind or financial from the MD. We cannot charge any admission as that is a criterion for this grant. We are anticipating a local crowd similar to Canada Day, approximately 1200 – 1500 people, and there will be advertising out there to attract visiting Canadians as well. Perhaps between the Town and the MD Councils, a contribution towards admissions would really be appreciated.

Thank you for your support towards this very worthwhile celebration that has really affected all of us. I will be attending the next council meeting for questions.

Sincerely,


Colleen Casey-Cyr

President

CC: Town of Pincher Creek

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
JANUARY 25, 2022

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, January 25, 2022, at 5:00 pm, via GoToMeeting.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Public Works Superintendent Eric Blanchard and Executive Assistant Jessica McClelland.

Deputy Reeve Tony Bruder called the meeting to order at 5:05 pm.

A. ADOPTION OF AGENDA

Councillor Harold Hollingshead 22/016

Moved that the Council Agenda for January 25, 2022 be amended to include:

Action:

- Castle Mountain Community Association Letter of Support

New Business:

- Strategic Plan/Windmill Feasibility Study
- Provincial Emergency Medical Services Advisory Committee
- Town of Pincher Creek Community Economic Development Strategy

Closed Session:

- Email from resident – FOIP Sec 17

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

Kootenai Brown Pioneer Village

Representative with Kootenai Brown Pioneer Village did not attend.

C. MINUTES

1. Council Meeting Minutes

Councillor Dave Cox 22/017

Moved that the Minutes of the Council Meeting of January 11, 2022 be approved as presented.

Carried

2. Committee Meeting Minutes

Councillor John MacGarva 22/018

Moved that the Minutes of the Committee Meeting of January 18, 2022 be approved as presented.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 January 25, 2022

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

- a) Livingstone Sports Booster Club – Request for Sponsorship

Councillor Harold Hollingshead 22/019

Moved that the MD approve the Livingstone Sports Booster Club request for sponsorship for the Provincial Basketball Championships in March 2022 at the “Slam Dunk” level of \$1000, with the amount to come from account (2-75-0-770-2765).

Carried

Reeve Rick Lemire arrived at the meeting at assumed the chair, the time being 5:13 pm.

- b) Oldman Watershed Council – Request for Contribution for 2022

Councillor Tony Bruder 22/020

Moved that the MD approve the Oldman Watershed Council request for contribution for 2022 at the amount of \$1394, with the amount to come from account (2-75-0-770-2765).

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - a) Agricultural Service Board
 - b) Town of Pincher Creek Community Economic Development Strategy
 - c) Update on Twin Butte Hall
2. Reeve Rick Lemire – Division 2
 - a) RCMP Town Hall
3. Councillor Dave Cox– Division 3
 - a) FCSS
 - b) Foothills Little Bow
 - c) Alberta Heath Services Southzone Leadership
 - d) RCMP Town Hall
 - e) Town of Pincher Creek Community Economic Development Strategy
4. Councillor Harold Hollingshead - Division 4
 - a) Pincher Creek Emergency Services Commission
 - b) Agricultural Service Board
 - c) RCMP Town Hall
 - d) Resident Complaints
5. Councillor John MacGarva – Division 5
 - a) Crowsnest/Pincher Creek Landfill Association

Councillor Tony Bruder 22/021

Moved to accept the Committee Reports and information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 January 25, 2022

a) Operations Report

Councillor Dave Cox 22/022

Moved that Council receive the Operations report, which includes the call log, for the period January 12, 2022 to January 25, 2022 as information.

Carried

2. Finance

3. Development and Community Services

a) AES Report January/February 2022

Councillor Tony Bruder 22/023

Moved that the AES Report for January and February 2022 be received as information.

Carried

Councillor Tony Bruder declared a conflict of interest and removed himself from the meeting, the time being 6:02 pm.

b) Bruder Hill Road Project Required Road Closures, SE 15-4-29 W4M

Councillor Dave Cox 22/024

Moved that Council give first reading to Bylaw 1333-22, being the Bylaw to close to public travel for the purpose of creating title to, the following described highways, subject to rights of access granted by other legislation:

THOSE PORTIONS OF GOVERNMENT ROAD ALLOWANCE SOUTH OF
 S.E. 1/4 SEC. 15 TWP. 4 RGE. 29 W4M.
 BETWEEN THE WEST LIMIT OF ROAD PLAN 4852 HU PRODUCED NE
 AND THE EAST LIMIT OF ROAD PLAN 221 _____
 AND
 BETWEEN THE WEST LIMIT OF ROAD PLAN 221 _____
 AND THE EAST LIMIT OF ROAD PLAN 881 1275
 CONTAINING 0.652 HECTARES (1.61 ACRES) MORE OR LESS.
 EXCEPTING THEREOUT ALL MINES AND MINERALS.

AND THAT the required public hearing be scheduled for February 22, 2022 at 5:00 pm.

Carried

Councillor Dave Cox 22/025

Moved that therefor be it resolved that the Council of the Municipal District of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation:

ALL THAT PORTION OF ROAD PLAN 8811275 WITHIN SE 15-4-29 W4M
 LYING WEST OF THE WEST BOUNDARY OF ROAD PLAN 221
 CONTAINING 0.692 HECTARES (1.71 ACRES) MORE OR LESS.
 EXCEPTING THEREOUT ALL MINES AND MINERALS.

Carried

Councillor Tony Bruder returned to the meeting, the time being 6:07 pm.

4. Municipal

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 January 25, 2022

a) Chief Administrative Officer Report

Councillor Harold Hollingshead 22/026

Moved that Council receive for information, the Chief Administrative Officer's report for the period of January 12, 2022 to January 25, 2022.

Carried

b) Approval Airport Master Plan

Councillor Harold Hollingshead 22/027

Moved that Council approve and adopt the Airport Master Plan as developed by KS2L Management Ltd. as recommended by the Regional Airport Committee.

Carried

c) Governance Model Selection for Airport Committee

Councillor Harold Hollingshead 22/028

Moved that Council adopt the Governance Model selection for the Airport Committee as recommended by K2SL Management, as a Commission/Society/Part 9 Company.

Carried

H. POLICY REVIEW

a) Policy A-ADMIN-002 MD Owned Vehicle and Equipment Usage

Councillor Tony Bruder 22/029

Moved that Council approve the changes to policy A-ADMIN-002 MD Owned Vehicle and Equipment Usage.

Carried

I. CORRESPONDENCE

1. For Action

a) Highway 3 Twinning Development Association Meeting

Councillor Dave Cox will attend as the MD rep at the February 4, 2022 Highway 3 Twinning Development Association Meeting.

b) Avail 2021 Engagement Letter

Councillor Harold Hollingshead 22/030

Moved that Council acknowledged and agreed on the arrangements for the audit with Avail LLP on behalf of the Municipal District of Pincher Creek No. 9.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 January 25, 2022

c) Castle Mountain Community Association - Letter of Support

Councillor Dave Cox 22/031

Moved that Council agree to a letter of support for the Castle Mountain Community Association in their pursuit for a grant for Firesmaring.

Carried

2. For Information

Councillor Tony Bruder 22/032

Moved that the following be received as information:

- a) Greenview Council regarding Grizzly Populations
 - Letter dated January 11, 2022
- b) Rural Alberta -Adolescent Vaccine Provision
 - Letter from Town of Tolfield
- c) Peaks to Prairies EV Charging Station Network
 - Article by AlbertaSouthwest
- d) Holiday Passport #LoveLocalPC campaign
 - Update from Pincher Creek and District Chamber of Commerce
- e) Letter of Support for City of Cold Lake and Streamlining Foreign Physician Assessments
 - Letter from Municipality of the Crowsnest Pass
- f) Provincial Police Service/Seniors Lodge Foundations
 - Letter from Alberta Municipal Affairs
- g) Thank you during pandemic
 - Letter from Canadian Association of Municipal Administrators (CAMA)

Carried

J. NEW BUSINESS

a) Strategic Plan/Windmill Feasibility Study

Council discussed plans to allow for strategic plan and the windmill feasibility study to take place. Due to COVID and the lack of ability for in person meeting, strategic plan meetings have been put on hold. Administration will look into ways to allow for residents to be involved while still abiding by COVID protocols. ORRSC has offered to assist the MD in finding a consultant to assist in completing the windmill feasibility study.

b) Provincial Emergency Medical Services Advisory Committee

Councillor Harold Hollingshead 22/033

Moved that administration request if Councillor Dave Cox can have a seat on the Provincial Emergency Medical Services Advisory Committee.

Carried

c) Town of Pincher Creek Community Economic Development Strategy

Administration was directed to reach out to the Town of Pincher Creek to request if the MD can be involved with the Community Economic Development Strategy.

K. CLOSED SESSION

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 January 25, 2022

Councillor Harold Hollingshead 22/034

Moved that Council move into closed session to discuss the following, the time being 7:21 pm:

- a) Safety Officer – Agreement with Town of Pincher Creek – FOIP Sec. 19
- b) Land Purchase Request – Gravel Pit NW 31-7-1 W5M – FOIP Sec. 17
- c) Email to Council – Resident Complaint – FOIP Sec. 19

Carried

Councillor Harold Hollingshead 22/035

Moved that Council open the meeting to the public, the time being 8:53 pm.

Carried

- a) Safety Officer – Agreement with Town of Pincher Creek

Councillor Tony Bruder 22/036

Moved that Council approve a one-time payment to the safety officer of \$2500 less any statutory deductions and withholdings on completion of 2022 project.

Carried

- b) Land Purchase Request – Gravel Pit NW 31-7-1 W5M

Councillor John MacGarva 22/037

Moved that Council deny, at this time, the land purchase request of the gravel pit at NW 31-7-1 W5M.

Carried

L. ADJOURNMENT

Councillor Harold Hollingshead 22/038

Moved that Council adjourn the meeting, the time being 8:56 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

G1a

Current Public Works Activity

- Road Maintenance – Snow removal in all Divisions. Public Works has **Ten (10) graders out on the roads doing maintenance.**
- 1 - Cat loader doing snow removal in the Hamlet of Lundberck.
- 1 - John Deer Tractor doing snow removal in Beaver mine.
- **7 cattle Guards have been hydrovac by Deley Energy services in division 4 in the Olin Creek/Cabin Creek area. 4-20' Cattle guards have been ordered to replace the existing 12', 2x-14' and 16' in the same area.**
- **600mm Culvert failure in Division 1 has been temporarily secured and will be replace in the spring.**
- PW is working with CPP environmental to do a full desktop assessment of our gravel pit liability. Review is still ongoing.
- Mulching operation on going with our excavator. Several Location have been completed throughout the MD. More area to be mulch throughout the winter as weather permit.
- Grader training for operator 2 started November 22, 2021 and will be going on for a few months or until operators are fully signed off by trainer. MD will be hiring the Heavy Equipment College to provide certified training to our operator. **Training has been scheduled for May 24th to May 31st 2022.**
- Permanent snow fence installation and repair in progress. Supplies were received mid December. **More lumber and supplies has been ordered at the end of January.**
- Garbage, Recycling, water to the airport... being done weekly by PW crew.
- Working on call log items daily.

Capital Projects Update - Bridges

- **Bridge File 75009 – Wild Cat Ranch, NE-09-09-02-W5M**
 - Tender awarded to NL Smith and Sons at **\$257,977.50 (Budget \$580,000)**
 - 2nd East Butte Contracting Ltd
 - 3rd Don Boyce Contracting Ltd
 - The contractor repaired the silt fence and will seed the site in the spring.
- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
 - Project has gone back to Council and is deferred until Aug. of 2022. Project will be retendered in Spring 2022.
- **Bridge File 74119 – Pony Truss Bridge, SW-04-07-29-W4M**
 - Tender awarded JA Building Systems at **\$163,107.50 (Budget \$170,500.00)**
 - 2nd Nitro Construction
 - 3rd Volker Stevin
 - Final Inspection was November 17, 2021, warranty period expires November 15, 2022.

- **Bridge File 2224 – Lank Bridge, SW-16-09-01-W5M**
 - Tender awarded – JA Building Systems at **\$258,604.25 (Budget \$198,000.00)**
 - 2nd Nitro Construction
 - 3rd Volker Stevin

Additional funds req'd & approved by Council on Apr 13, 2021
 Apr 13 Council approved additional funds for BF2224 to meet the low bid required for work to be completed.

Final Inspection was November 17, 2021, warranty period expires November 15, 2022.

- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
 - Tender awarded for engineering in 2021
 - Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**
 - Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
 - the contractor has indicated that work is underway.
 - Construction set to commence in 2022
 - The preliminary design report draft is completed and will be used for the AT STIP – BIM Grant application.
 - Roseke Engineering has been instructed to complete the bridge design detail as well as provide engineering and construction estimates for an adjacent stream bank protection work.
 - Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
 - The STIP-LRB grant application for this project has been submitted.
 - Land requirements for the roadway are being pursued. **Signed documents will be forwarded to Council for approval.**
- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
 - Tender awarded for engineering in 2021
 - Roseke Engineering at **\$45,015.00 (Budget \$46,000.00)**
 - Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
 - the contractor has indicated that work is underway.
 - Construction set to commence in 2022
 - The preliminary design report is awaiting results from the coring process prior to completion.
 - Coring has been scheduled following changes to Alberta Transportation changes to inspector ratings.
 - Coring has been completed with favourable results.
 - A tender package is due to be completed by the end of November for Budgeting and allocation of Gas Tax Funds. AT has confirmed this bridge is not eligible for STIP-LRB funding given its current condition rating.
 - Preliminary report & design review received December 6.
 - Council approval of increased scope January 11, 2022.
 - **Roseke Engineering will proceed to tender the project.**

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
 - Engineering to be completed in 2021 due to change in rating since first inspected
 - Construction/replacement/removal options to be presented to Council for action in 2022
 - The STIP-LRB grant application for this project has been submitted.
 - Pending AT Grant and Council approval this bridge can be built outside of the Restricted Activity Period (RAP) as no contact with the water is needed.

Roads

- **Range Road 1-2 (Bitango Road) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Replace 64m of culvert 24" culverts with a 36" diameters culvert. Repair slides and sink holes on side slope.

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded in 2022.

- **Station Street (Pincher Station) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Repair subgrade and install new asphalt on approximately 70m on intersection of 3rd avenue and Station Street and approximately 360m on Station Street going east to seed cleaning plant. Install culvert across 3rd avenue to drain water from North side of Station Street.

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded in 2022.

- **Cabin Hill Road - Engineering 2021 , Construction moved to 2023**

- Wood Engineering to design the Local Road - Design option have been reviewed.
- I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
- Detailed design and C-estimate has been received June 23rd 2021.
- Preliminary design drawing have been reviewed and accepted September 27, 2021
- Council approved a motion to move the construction to 2023.

Large Capital and other Water Projects

- **Lundbreck Shop Floor - Construction 2022 – Budget \$30,000**

Install concrete floor and sumps into the Lundbreck shop.

- Quotes and Estimates from local contractor are being requested and review for construction to begin spring of 2022.

- **Patton Park Sprinkler System - Construction 2022 – Budget \$40,000**

Connect the Patton Park Sprinkler and drip system to the Municipal Water distribution line.

- Quotes from Scenic Landscaping is being review for approval. Construction to begin summer of 2022.

- **ECO Station**

- IMDP Meeting on Friday Aug 27th . IMDP Committee passed a resolution stating they have no concerns with this development.

- continued work with AEP for approval process and issuing of Development Permit

- construction set to commence in November. Needs to begin after the standpipe at our sand shed is completed.

- September 17, 2021, project information sent to Alberta Health Services for comment.

- September 22, 2021, letters requesting consent to vary the *Subdivision and Development Regulation's* 300m setback requirement from a Storage Site were sent via registered mail to all landowners within the 300m radius of the site. Many have been returned with positive endorsement of this project and agreement to the waiver.

- AEP information circulation process completed.

Direction from MDPC to submit to AEP for variance on development permit on Dec 08.

Submission currently being worked on by Director Milligan. Construction in Spring 2022

- **Beaver Mines Water Distribution, Collection System.**

- Tender was awarded to BYZ on July 21, 2021.

1. BYZ Enterprises Inc. \$5,468,977.50 (Budget \$6,251,600)

2. Porter Tanner Associates Inc.

3. McNally Contractors (2011) Ltd.

4. Jenex Contracting Ltd.

5. Whissell Contracting Ltd.

- bi-weekly updates are being supplied by the contractor and posted by the MD.

Resident interaction with BYZ, MPE and MD has been very supportive thus far and is very much appreciated by all involved.

- **Beaver Mines Waste Facility/System**

- Tender packages are ready for the Waste Facility/System.

- Waste System will not started be until 2022 at the earliest to allow for the AEP Approval Process to run its course.

- AB Appeals Board Hearing/Mediation is slated to begin Dec 15-17, 2021. 1st round of mediation is completed and next meeting is slated for early February.

- **Beaver Mines Forcemain & Lift Station**

- The tender packages are ready

- Construction start date is being reviewed and may possibly fall under the scope of the Appeal. This is being reviewed by all parties as well as the Appeals Board.

25 June, 2021 - Draft Approval returned to AEP with signed LOU (Letter of Understanding) which is the legal document that binds us to the conditions of the approval.

13 July, 2021 – Updated Project Forecast presented to Council. Project currently stands at 380k over previous due to protracted AEP Approval, design changes to further address SOC's, legal and commodity cost increases. (3.6% increase in the budget).

21 July, 2021 – Tender closed for Distribution and Collection portion of the project and was awarded to BYZ. As of this report they have already mobilized to site and will commence site prep and surface work – ground breaking will await a decision of the Appeals Board to ensure we are in compliance with the Appeal Process.

24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. This approach by the Appellants was very much appreciated by the MD.

*Our first pre-meeting with the Board was Dec 8th, 2021
Our first Mediated Meeting with the Board and the Appellants is Dec 15th, 2021. (Calgary)*

First meeting was held and follow up meeting is slated for early February, 2022.

- **Standpipes (Cowley, PC and new site in BM)**

Standpipes are in place and final tie –ins are being completed. BM site is energized and awaiting meter, and the PC site is slated for energizing in late January. Surface completions will take place in the Spring when the weather is more conducive to such activity.

BM Standpipe should be operational by the second week of February and PC site by the end of February, 2022, weather permitting.

Cowley interface upgrade to coincide with the installation of our two new units in February with the sites are energized.

Recommendation:

That the Operations report for the period Jan 26, 2021 to Feb 08, 2022 is received as information.

Prepared by: Eric/Roland/Troy

Date: February 02, 2022

Submitted to: Council

Date: February 08, 2022

| | DIVISION | LOCATION | APPROACH NUMBER | CONCERN/REQUEST | ASSIGNED TO | ACTION TAKEN | REQUEST DATE | FOLLOW UPDATE | COMPLETION DATE |
|---------|------------|-----------------|-----------------|---|-------------|-----------------|--------------------|--|------------------|
| 3004 | Division 4 | WC Ranches | by Glider Strip | To put in another approach & possible culvert | Jonathan | - | March 31, 2021 | will be completed when available, not a priority | - |
| 3138 | Division 1 | SW4 T4 R29 W4 | #29326 TWP4-6 | Re wanting to clean ditch for drainage to direct water from his property to drain into the culvert | Jonathan | - | August 30, 2021 | Meet with him, might have to wait till spring 2022 | - |
| 3178 | Division 2 | SE25 T5 R30 W4 | - | Requested Grader to level his field after fence has been removed. | Eric/John | Defered tp 2022 | September 20, 2021 | Jon has talk to Mick B at the end of October and the work would be schedule in the spring of 2022 | - |
| 3221 | Division 4 | - | - | Rd north past M&H Feedlot im bad shape /re culvert promised | Eric/John | - | November 2, 2021 | Road has been graded. Culvert would be extended Spring 2022. Jon talk to him November 05, 2021 | - |
| 3228 | Division 4 | NE20 T8 R29 W4 | #8320 RR29-4 | Dead End sign knocked down in summer by mowers needs fixing Also has requested RR29-4 be maintained | John/Don | - | November 15 & 17 | Moved to spring 2022 | - |
| 3230 | Division 4 | - | - | NE13 T9 R1 W5 Fullerton #1017 TWP 9-3A NE10 T8 R1 W5 Maufort Snow fences need repair/rebuilt | Eric | Completed | November 23, 2021 | NE10 T8 R1 W5 Maufort have been completed. Fullerton not completed. Located on a hill and too slippery to access safely. | January 25, 2022 |
| 3233 | Division 1 | SE27 T5 R30 W4 | #2012 RR30-1 | Permanent snow fence is in bad condition due to the wind | Eric | - | November 29, 2021 | On the list to be completed. Lots to be rebuilt. First call has been submitted. Waiting for supplies to come in. | - |
| 3237 | Division 4 | SW28 T8 R1 W4 | #810 RR1-3 | Two corner signs blown down botton of Paridaen Hill RR8-4 | Eric/Don | - | December 2, 2021 | Moved to spring 2022 | - |
| 3242 | Division 4 | SE1 T8 R29 W4 | - | Permanent snow fence needs repair | Eric | Completed | December 7, 2021 | Will be added to the fence repair list. Waiting for supplies to come in. | January 26, 2022 |
| 3243 | Division 4 | SE15 T8 R1 W5 | Snake Trail | Reported major damage with permanent snow fence | Eric | Completed | December 9, 2021 | Same fences as 3230. Will be completed in new year when supplies received. | January 24, 2022 |
| 3247 | Lundbreck | 21 Oakley Drive | (1st Street) | Yield sign knocked down, removed and not replaced Needs to be put back up | Eric | - | December 15. | Moved to spring 2022 | - |
| 3249 | Division 3 | NW9 T6 R30 W4 | #6217 | House sign is down & also further down sign at Texas gate | John/Don | - | December 16, 2021 | Moved to spring 2022 | - |
| 2022-49 | Division 3 | Lundbreck Hall | - | Water accumulating south side of building | - | - | January 12, 2022 | Will need to check in spring | - |
| 2022-55 | Division 3 | RR 2-5 | Buckhorn | Glen doing a great job "This road has never looked this good" | Glen S | Completed | January 22, 2022 | - | January 22, 2022 |
| 2022-56 | Division 4 | Twp 8-4 | Sheep Camp | Washboard and not enough room on switchback corner | Tony T | Completed | January 24, 2022 | Tony T Informed | January 25, 2022 |
| 2022-57 | Division 4 | Twp 7-4 | Road to Reserve | Ambulance Route very rough | Tony T | Completed | January 24, 2022 | Tony T Informed | January 25, 2022 |
| 2022-58 | Division 1 | SE19 3 29 W4 | RR 29-5 | Old Snow Fence falling/inquiring about rebuild | - | - | January 26, 2022 | Old snow fence have been cleaned up. First call has been submitted for the rebuild. | - |
| 2022-59 | Division 4 | Paridaen Hill | 8410 | Request road to be done for getting kids to buss | Tony T | Completed | February 1, 2022 | Tony T Informed | February 2, 2022 |
| | | | | | | | | | |
| | | | | Indicates Completed | | | | | |
| | | | | Indicates Defered to Spring | | | | | |
| | | | | indicates On the To Do List | | | | | |



2022-01-25

Sergeant Ryan Hodge
NCO i/c Pincher Creek RCMP
Pincher Creek, AB

Dear Mr. Lemire,

Please find attached the quarterly Community Policing Report that serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Pincher Creek Detachment. This report covers the October 1st to December 31st, 2021 reporting period. As part of our continued commitment to engage with the communities we serve in enhancing service delivery, this report is a key tool to address any questions or concerns you may have.

As we embark on 2022, the safety and security of Albertans remains to be the top priority for the Alberta RCMP. The inclusion of Body Worn Cameras on our front line members supports our long-standing commitment towards enhancing public safety and trust with the communities we serve by increasing the transparency of police interactions with citizens. Later this spring, a number of Body Worn Cameras will be piloted in locations across Alberta to inform the success of the provincial rollout that is aimed to follow in the 2022/23 fiscal year. Front-line officers at detachments in Grande Prairie, Parkland, St. Paul, and Gleichen will take part in the pilot. These locations were strategically chosen given their high volumes of calls and varying line speeds. This pilot will allow us to see how the system performs and make adjustments to ensure it meets our needs before the full roll-out.

We are also getting the process underway for multi-year financial plans for MPSA and PPSA contracts. If you are policed under a MPSA, you will be invited to an information session and I will be working with you to develop the multi-year financial plan for your community. If you are policed under the Provincial Police Service (communities under 5,000), the Alberta RCMP will be working directly with the Province of Alberta to develop the multi-year financial plan.

In addition, the Joint Business Plan is being finalized collaboratively by the Alberta RCMP and the Province of Alberta. The development of this plan has taken into consideration and input from communities as reflected in the Interim Police Advisory Board (PAB) report.

While this broader plan is nearing completion and is reflective of provincial policing priorities – in the coming weeks, detachment commanders will be engaging with communities to identify and discuss local policing priorities as they develop their detachment annual performance plans.

The attached reporting along with your valued feedback and guidance will support the reinforcement of your policing priorities, and help ensure we are meeting your community needs on an ongoing basis. As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sgt Ryan Hodge

Sgt Ryan Hodge



RCMP Provincial Policing Report

| | |
|-----------------------------|--------------------------|
| Detachment | Pincher Creek Provincial |
| Detachment Commander | Sgt Ryan Hodge |
| Quarter | Q3 2021/22 |
| Date of Report | 2022-01-25 |

Community Consultations

| Date | Attendee(s) | Notes |
|------------|-------------------------------|---|
| 2021-11-03 | Town of Pincher Creek Council | Regular quarterly reporting. |
| 2021-11-22 | MD of Pincher Creek Council | Regular Quarterly Reporting |
| 2021-11-25 | Beaver Mines Community | Public Meeting with police representation by Cst Dennis |



Community Priorities

| | |
|--|---|
| <p>Priority 1</p> | <p>Communicate Effectively - Build and Maintain Positive Relations within the Community</p> |
| <p>Current Status & Results</p> | <p>With the start of school, members have been making regular patrols through school areas and when possible visiting inside the schools. There were 72 documented patrols during this period.</p> <p>Rural patrols are still strongly supported through Q3 with 474 documented patrols during this time period.</p> <p>Members have also been actively involved in community events at the Napi Friendship Center including a very successful "Stuff the Cruiser" collecting gifts for those in need.</p> <p>Members of the detachment continue to participate in regular newspaper articles, specifically Coffee With Cops in the Shootin The Breeze publication.</p> |
| <p>Priority 2</p> | <p>Enhanced Road Safety</p> |
| <p>Current Status & Results</p> | <p>During this quarter the local detachment set up 5 different traffic operations focused on speed and impaired driving. The findings were that impaired driving is not increasing but still needs to be an area of focus going forward. Speed offences are largely focused on the Hwy 3 and Hwy 6 and offenders are persons traveling through the area or coming for recreation. The RCMP Traffic Services from Lethbridge also spent a great amount of time in the area with focus on Hwy 3 and Hwy 22.</p> |
| <p>Priority 3</p> | <p>Crime Reduction - Prevent and Reduce Property Crime</p> |
| <p>Current Status & Results</p> | <p>Property Crimes in the area remain almost unchanged but officers are having good success in catching the persons responsible. The ability of the RCMP Detachments and the Crime Reduction Unit to share information and intelligence is bolstering the success amongst several detachments across southern Alberta.</p> <p>Break and Enters were targeted on storage units and sheds. Theft of vehicles and theft from vehicles were all entirely preventable and continue to be crimes of opportunity. The Lock It or Lose It program continues to be used in the area with pamphlets handed out to increase public awareness on how they can help prevent property crimes.</p> |



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

| Category | October - December | | | January - December | | |
|---------------------------------|--------------------|------|-------------------------|--------------------|------|-------------------------|
| | 2020 | 2021 | % Change Year-over-Year | 2020 | 2021 | % Change Year-over-Year |
| Total Criminal Code | 129 | 134 | 4% | 647 | 637 | -2% |
| <i>Persons Crime</i> | 23 | 35 | 52% | 130 | 164 | 26% |
| <i>Property Crime</i> | 65 | 73 | 12% | 321 | 341 | 6% |
| <i>Other Criminal Code</i> | 41 | 26 | -37% | 196 | 132 | -33% |
| Traffic Offences | | | | | | |
| <i>Criminal Code Traffic</i> | 21 | 15 | -29% | 99 | 60 | -39% |
| <i>Provincial Code Traffic</i> | 167 | 263 | 57% | 261 | 223 | -15% |
| <i>Other Traffic</i> | 3 | 0 | -100% | 14 | 1 | -93% |
| CDSA Offences | 5 | 9 | 80% | 24 | 18 | -25% |
| Other Federal Acts | 11 | 15 | 36% | 40 | 26 | -35% |
| Other Provincial Acts | 45 | 41 | -9% | 261 | 223 | -15% |
| Municipal By-Laws | 2 | 3 | 50% | 15 | 22 | 47% |
| Motor Vehicle Collisions | 86 | 82 | -5% | 309 | 274 | -11% |

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Property crime continues to be closely linked to habitual offenders who are actively involved in the use and trafficking of drugs in the community. Although these persons are well known to police and being focused on there continues to be challenges with collecting the required evidence to lay charges and of our judicial partners to hold these persons in custody.

Police are also being heavily relied upon in dealing with mental health concerns and wellbeing checks which generally have underlying mental health issues as well.



Provincial Police Service Composition²

| Staffing Category | Established Positions | Working | Soft Vacancies ³ | Hard Vacancies ⁴ |
|--------------------|-----------------------|---------|-----------------------------|-----------------------------|
| Police Officers | 11 | 10 | 2 | 0 |
| Detachment Support | 3 | 2 | 1 | 0 |

² Data extracted on December 31st, 2021 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - The 11 established positions are currently filled. 1 officer is on medical leave and the position is backfilled to ensure coverage. 1 position has 2 officers assigned to it. One constable recently transferred out and another is due to transfer in March. Both of these positions have been filled with two new recruits arriving in March and April

Detachment Support - The 3 established support positions are currently filled but with one employee off duty sick.

Quarterly Financial Drivers

Currently the detachment is reporting under budget slightly. All operational expenditures are within normal spending.

**Pincher Creek Provincial Detachment
Crime Statistics (Actual)
Q3: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

| CATEGORY | Trend | 2017 | 2018 | 2019 | 2020 | 2021 | % Change 2017 - 2021 | % Change 2020 - 2021 | Avg File +/- per Year |
|---------------------------------------|-------|------------|------------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Homicides & Offences Related to Death | | 0 | 0 | 0 | 0 | 2 | N/A | N/A | 0.4 |
| Robbery | | 0 | 0 | 1 | 0 | 0 | N/A | N/A | 0.0 |
| Sexual Assaults | | 2 | 2 | 1 | 0 | 4 | 100% | N/A | 0.2 |
| Other Sexual Offences | | 0 | 2 | 0 | 0 | 2 | N/A | N/A | 0.2 |
| Assault | | 19 | 14 | 16 | 8 | 13 | -32% | 63% | -1.8 |
| Kidnapping/Hostage/Abduction | | 1 | 0 | 0 | 0 | 0 | -100% | N/A | -0.2 |
| Extortion | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Criminal Harassment | | 5 | 6 | 5 | 5 | 9 | 80% | 80% | 0.7 |
| Uttering Threats | | 13 | 6 | 2 | 10 | 5 | -62% | -50% | -1.2 |
| TOTAL PERSONS | | 40 | 30 | 25 | 23 | 35 | -13% | 52% | -1.7 |
| Break & Enter | | 15 | 10 | 8 | 12 | 8 | -47% | -33% | -1.2 |
| Theft of Motor Vehicle | | 10 | 4 | 4 | 5 | 6 | -40% | 20% | -0.7 |
| Theft Over \$5,000 | | 3 | 3 | 2 | 1 | 4 | 33% | 300% | 0.0 |
| Theft Under \$5,000 | | 21 | 22 | 29 | 23 | 14 | -33% | -39% | -1.3 |
| Possn Stn Goods | | 4 | 5 | 5 | 1 | 5 | 25% | 400% | -0.2 |
| Fraud | | 11 | 10 | 7 | 7 | 14 | 27% | 100% | 0.3 |
| Arson | | 1 | 0 | 1 | 0 | 0 | -100% | N/A | -0.2 |
| Mischief - Damage To Property | | 0 | 0 | 15 | 5 | 10 | N/A | 100% | 2.5 |
| Mischief - Other | | 23 | 21 | 8 | 11 | 12 | -48% | 9% | -3.2 |
| TOTAL PROPERTY | | 88 | 75 | 79 | 65 | 73 | -17% | 12% | -4.0 |
| Offensive Weapons | | 1 | 0 | 1 | 3 | 5 | 400% | 67% | 1.1 |
| Disturbing the peace | | 9 | 13 | 16 | 22 | 6 | -33% | -73% | 0.3 |
| Fail to Comply & Breaches | | 20 | 42 | 48 | 7 | 9 | -55% | 29% | -5.7 |
| OTHER CRIMINAL CODE | | 2 | 4 | 5 | 9 | 6 | 200% | -33% | 1.3 |
| TOTAL OTHER CRIMINAL CODE | | 32 | 59 | 70 | 41 | 26 | -19% | -37% | -3.0 |
| TOTAL CRIMINAL CODE | | 160 | 164 | 174 | 129 | 134 | -16% | 4% | -8.7 |

**Pincher Creek Provincial Detachment
Crime Statistics (Actual)
Q3: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

| CATEGORY | Trend | 2017 | 2018 | 2019 | 2020 | 2021 | % Change 2017 - 2021 | % Change 2020 - 2021 | Avg File +/- per Year |
|--|-------|------------|------------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Drug Enforcement - Production | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Drug Enforcement - Possession | | 2 | 1 | 3 | 4 | 5 | 150% | 25% | 0.9 |
| Drug Enforcement - Trafficking | | 0 | 0 | 1 | 1 | 4 | N/A | 300% | 0.9 |
| Drug Enforcement - Other | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Total Drugs | | 2 | 1 | 4 | 5 | 9 | 350% | 80% | 1.8 |
| Cannabis Enforcement | | 0 | 0 | 1 | 0 | 2 | N/A | N/A | 0.4 |
| Federal - General | | 1 | 1 | 1 | 6 | 4 | 300% | -33% | 1.1 |
| TOTAL FEDERAL | | 3 | 2 | 6 | 11 | 15 | 400% | 36% | 3.3 |
| Liquor Act | | 15 | 37 | 50 | 20 | 18 | 20% | -10% | -1.1 |
| Cannabis Act | | 0 | 2 | 1 | 0 | 1 | N/A | N/A | 0.0 |
| Mental Health Act | | 3 | 7 | 12 | 9 | 11 | 267% | 22% | 1.8 |
| Other Provincial Stats | | 16 | 14 | 24 | 16 | 11 | -31% | -31% | -0.8 |
| Total Provincial Stats | | 34 | 60 | 87 | 45 | 41 | 21% | -9% | -0.1 |
| Municipal By-laws Traffic | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Municipal By-laws | | 1 | 1 | 7 | 2 | 3 | 200% | 50% | 0.5 |
| Total Municipal | | 1 | 1 | 7 | 2 | 3 | 200% | 50% | 0.5 |
| Fatals | | 0 | 0 | 0 | 1 | 0 | N/A | -100% | 0.1 |
| Injury MVC | | 6 | 1 | 3 | 4 | 5 | -17% | 25% | 0.1 |
| Property Damage MVC (Reportable) | | 67 | 69 | 76 | 72 | 67 | 0% | -7% | 0.3 |
| Property Damage MVC (Non Reportable) | | 13 | 6 | 7 | 9 | 10 | -23% | 11% | -0.3 |
| TOTAL MVC | | 86 | 76 | 86 | 86 | 82 | -5% | -5% | 0.2 |
| Roadside Suspension - Alcohol (Prov) | | 0 | 0 | 0 | 1 | 0 | N/A | -100% | 0.1 |
| Roadside Suspension - Drugs (Prov) | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Total Provincial Traffic | | 164 | 315 | 226 | 167 | 263 | 60% | 57% | 5.0 |
| Other Traffic | | 1 | 1 | 2 | 3 | 0 | -100% | -100% | 0.0 |
| Criminal Code Traffic | | 16 | 24 | 15 | 21 | 15 | -6% | -29% | -0.5 |
| Common Police Activities | | | | | | | | | |
| False Alarms | | 39 | 7 | 7 | 8 | 16 | -59% | 100% | -4.5 |
| False/Abandoned 911 Call and 911 Act | | 12 | 14 | 12 | 14 | 17 | 42% | 21% | 1.0 |
| Suspicious Person/Vehicle/Property | | 13 | 21 | 21 | 24 | 17 | 31% | -29% | 1.1 |
| Persons Reported Missing | | 3 | 4 | 5 | 4 | 0 | -100% | -100% | -0.6 |
| Search Warrants | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Spousal Abuse - Survey Code (Reported) | | 6 | 2 | 6 | 11 | 8 | 33% | -27% | 1.3 |
| Form 10 (MHA) (Reported) | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |

AES, February, 2022

- February 1, 2021/2022 reporting (budget, inventory, gravel pits, coyote control, etc.)
- February 2, ASB Meeting, PW safety meeting
- February 3, staffing (hiring ad info for resumes), budget, ALUS
- February 4, equipment, safety, dams
- February 7, safety inspection (PW yard), mapping, GIS (MRF) prep
- February 8, data management & computers (GIS, Excel, updating for new season, record keeping, etc.)
- February 9, Sustainability webinar, JHS Meeting
- February 10, Raven unit training, budget reporting (gravel pits, inventory)
- February 11, shop/office organization and filing, planning
- February 14, SWIM, policy and procedures, safety
- February 15, testing and maintenance of rental equipment, hiring
- February 16, newsletter, ASB agenda, Parks weed control discussions
- February 17, seed cleaning plant samples, shop and GIS
- February 18, toxicant reporting, final Strychnine sales
- February 21, STAT
- February 22 – 25, Vacation days
- February 27, go over resumes, shop work, reporting
- February 28, equipment for upcoming season, AB Trans., CPR, AB Vacant Public contact

Sincerely,

Shane Poulsen,
Agricultural Services Manager

CHIEF ADMINISTRATIVE OFFICER'S REPORT

G4a

Jan 26 – Feb 08, 2022

Discussion

| | |
|--------|---|
| Jan 26 | Covid-19 Update for Municipalities with Mun. Affairs (Chief Medical Officer) Post Council items with SMT |
| Jan 27 | Meeting with Town and Crowsnest CAO's re: Airport Governance JHSC (Joint Health & Safety) Meeting |
| Jan 28 | Field Tour with Reeve Lemire Meeting with Brownlee Law and Banner Engineering re AEP Mediation |
| Jan 31 | SDO (Standard Day off) Meeting with Brownlee Law regarding Land purchase Meeting with MPE regarding project updates |
| Feb 01 | SMT (Senior Mgmt Team) Meeting Red Tape Reduction Report for GoA finalized and submitted Planning Session with ORRSC |
| Feb 02 | Council Package Prep Ag Services Board Meeting |
| Feb 03 | MCCAC Electric Charging Station Meeting/ Information Session Interviews begin for Utilities and Facilities Specialist Position |
| Feb 04 | ICF Meeting with the Town of Pincher Creek Safety Codes Council Training Session |
| Feb 07 | SMT (Senior Mgmt Team) Meeting IT Meeting – upcoming projects review |
| Feb 08 | Council Meeting |

Numerous other meetings throughout this period to address any issues or tasks from the Jan 25th meeting.

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period Jan 26, 2021 – Feb 08, 2022.

Prepared by: Troy MacCulloch, CAO

Date: Feb 02, 2022

Respectfully presented to: Council

Date: Feb 08, 2022

Letters from last Council:

1. Letter to Avail for Audit
2. Letter to Livingstone Booster Club - Sponsorship
3. Letter to Oldman Watershed Council – membership and support
4. Letter to Castle Mountain Community Association Support Letter
5. Letter to resident – land purchase was denied

Advertising/social:

- Advertising for Assistant Development and Planning Officer
- Infrastructure and Utility Specialist
- Non-Profit Organization – Offer for MD Printers
- Posting Highspeed Rural Internet Speed – RMA
- Advertising for Public Hearing – road closure

Other Admin action items

- Update for next Council on Windmill Feasibility Study – next steps
- Contact the Province to see if one of our Councillors can assist in the AHS Ambulance Committee
- Contact the Town that the Safety Officer Contract has been Approved
- Contact the Town for involvement in the Economic Development Initiatives going forward

Box 208
Lundbreck, AB
T0K 1H0
January 31/22

M.D. of Pincher Creek
Box 279
Pincher Creek, AB T0K 1W0

Dear M.D. Reeve and Councillors:

The Lundbreck Citizens Council has been engaged in 3 projects regarding construction inside and under the Lundbreck Community Hall. Water has been running under the hall for years and we've had no recourse but to deal with the rotting joists etc. It first came to light when the hall floor started buckling and pulling away from the wall in places. We replaced the hall flooring in 2018, in which we paid \$30,000 from our casino proceeds. We have not had a casino since then, because of covid closures. We were told that if we did not address this water issue, that we would be replacing the flooring approximately every 5 years. In 2020, I gathered grants and donations for the \$61,000 total quoted to address the work required on the North and South side under the hall. In October of 2020, the South side was completed and in the summer of 2021, the north side was also completed, along with a new sidewalk, a skin put around both sides and the eaves trough changed/replaced to drain away from the hall.

Now we are noticing that the stage and storage room behind it (East side of hall) are starting to sag. We obtained a quote from the contractor (Howard Brown Construction) who worked on the North and South sides and this quote came in at \$34,000. To date we have \$14,000.

I've met with Liza Dawber, Pincher Creek's grant specialist and she has suggested that we apply to the Community Foundation in Lethbridge. Unfortunately, we are not a charitable organization (only a non-profit society) which is a requirement. However, if we have the backing of the M.D., as host for the grant, we can apply for their Community Priorities grant which has a March 15, 2022 deadline. Expectations for the M.D. would be to provide a letter stating that they support the application and that the M.D. will receive the funds on our behalf and then provide us with the funds so that we can complete the project. We would then assist the M.D. with any reporting requirements. Note that I've attached an email from the Community Foundation.

Thank you for considering my request. You may contact me at 403-628-3785 or email grbcomp@shaw.ca

Yours truly,

Robyn Dowson

From: "grants" <grants@pccdi.ca>
To: "Robin DOWSON" <grbcomp@shaw.ca>
Sent: Wednesday, November 17, 2021 11:10:07 AM
Subject: FW: RE: Application

Sent from my Galaxy

----- Original message -----

From: Caitlin Gajdostik <grants@cflsa.ca>
Date: 2021-11-17 9:00 a.m. (GMT-07:00)
To: grants@pccdi.ca
Subject: RE: Application

Hello Liza,

Good to hear from you, hope you are doing well. I can't believe winter is here!

Does the Citizens Council have a partnership or tie to the MD? Does the MD own their building or provide them with any funding or help with maintenance of the building? They would need to establish or have an existing partnership with the MD in order to apply. In order for them to apply, we would need proof of this partnership in a letter from the MD acknowledging this partnership that they upload alongside their application. Sounds like the project that they are looking for funding for would be eligible to the Community Grants Program. What is there timeline like to complete the project?

Let me know if you have any further questions,

Caitlin

Caitlin Gajdostik | Grants Coordinator

Community Foundation of Lethbridge and Southwestern Alberta

p: 403.328.5297

e: grants@cflsa.ca





December 2021

Grant Specialist report for general circulation.

A few large projects that have required multiple funding proposals have finally been fully funded. It is always difficult when an organization does not have access to a regular source of income, and Covid has been a problem in several ways. Increased cost of materials for infrastructure projects, and loss of income from rentals have caused delays everywhere, funding being diverted into social needs programming has made infrastructure money harder to find and much more competitive.

So, I am happy to report that despite unforeseen setbacks, the new building at the Castle River Rodeo and Campgrounds has all the funding it needs, the project to replace the floor at the Pincher Creek Community Hall has started, and the Twin Butte Hall got the recent CFEP to finish up their expansion. All projects that our community should be very proud of, and a great start to 2022.

We had quite a bit of success with Lethbridge Community Foundation from their Fall deadline, and Peridae were quite generous this round. There are lots of Spring deadlines we are now working toward.

I remain available to Pincher Creek and area not for profit organizations and do my best to support individuals and businesses. There have been quite a few enquiries from people starting new businesses in the area looking for start up funding.

Fast Facts

| Total Applications made | Funding received to date (banked) | Funding outstanding. |
|-------------------------|--------------------------------------|----------------------|
| \$ 5,915,727 | \$ 1,545,406.00 | \$ 989,183 |

Stay Safe everyone,

Liza Dawber

Pincher Creek Community Grant Specialist – Grants@pccdi.ca or 403-682-7421

Share your thoughts on what you see as a positive way forward in building an even better WBR

Waterton Biosphere Reserve

2022-2026
Cooperation Plan

Public Forums

Online (FREE)

Tuesday, February 15
1:00pm - 3:00pm

Thursday, February 17
7:00pm - 9:00pm

Do you live, work, or have traditional territory in the Waterton Biosphere Reserve? (Cardston County, M.D. of Pincher Creek, Waterton Lakes National Park)

If so, we invite you to attend one of our upcoming forums!

Help us identify how the Waterton Biosphere Reserve can best support and facilitate biodiversity conservation, sustainable development, and capacity building throughout the region.

As we address these functions, how can we build our relationship with Indigenous Peoples and respond to a changing climate?

Registration:

watertonbiosphere.com/cooperationplan

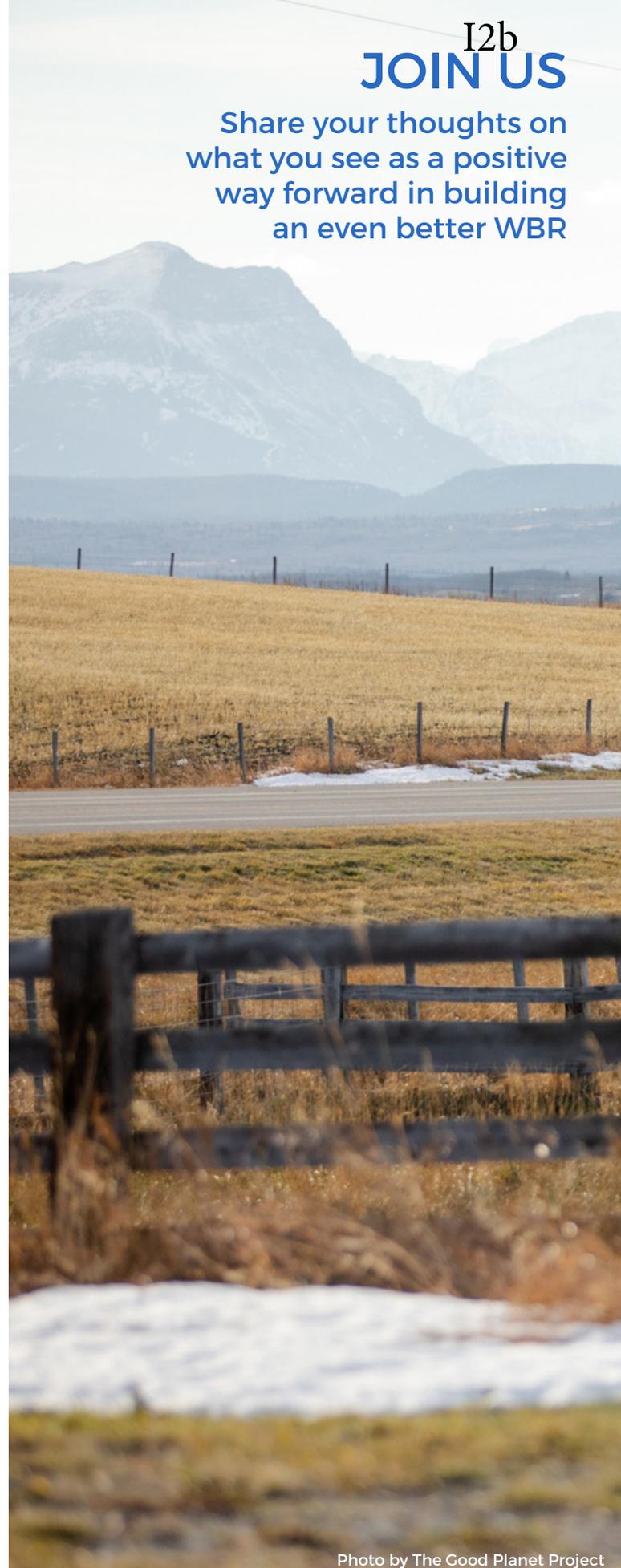


Photo by The Good Planet Project



TOWN OF PINCHER CREEK

Box 159, 962 St. John Avenue, Pincher Creek, AB T0K 1W0

Phone: 403-627-3156 Fax: 403-627-4784

reception@pinchercreek.ca

www.pinchercreek.ca



RECEIVED

FEB - 1 2022

M.D of Pincher Creek

January 25, 2022

Municipal District of Pincher Creek # 9
Box 279
Pincher Creek, Ab. T0K 1W0
Att'n. Reeve and Council

Dear Sirs,

Re: Airport Master Plan/ feasibility study, etc.

Town Council discussed the request from the Airport Advisory Committee at their regular meeting on Monday, January 24th, 2022. There were many questions around the process and mandate of the committee, and rather than speculate Council felt that a regional meeting may help to clarify the proposed direction of the committee.

Councillor Green made the following resolution: That Council for the Town of Pincher Creek request a regional meeting be held with the Municipal District of Pincher Creek Council, the Crowsnest Pass Council, the Town of Pincher Creek Council and the Village of Cowley Council to review the Airport Master Plan and Feasibility Study, in order for all Councils to have a clear understanding of the goals, options, anticipated costs and governance model, and to include any other partner organizations.

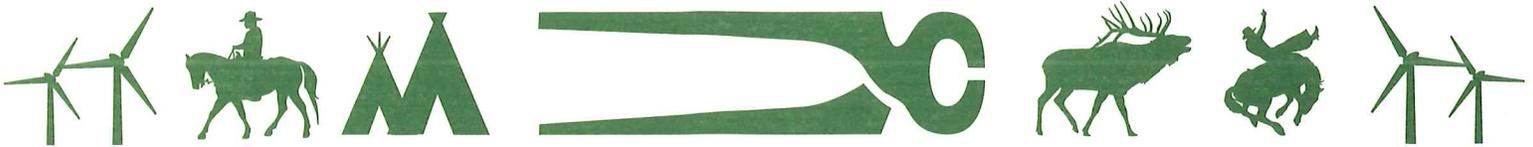
Town Council appreciates your consideration in arranging for a meeting to help all parties understand the proposed direction and opportunities pertaining to the Pincher Creek Airport.

We look forward to hearing from you soon.

Best Regards,

A handwritten signature in blue ink, appearing to read "Laurie Wilgosh".

Laurie Wilgosh – CAO
Town of Pincher Creek





RECEIVED
FEB - 1 2022
M.D of Pincher Creek

Monday, January 31, 2022

Rick Lemire
Reeve
Municipal District of Pincher Creek
PO Box 279, 1037 Herron Avenue
Pincher Creek, AB, T0K 1W0

Dear Rick Lemire,

Update: **Chapel Rock-to-Pincher Creek (CRPC) Transmission Development and the Alberta-British Columbia Intertie Restoration project**

This letter is to update stakeholders on the status and timing of the Chapel Rock-to-Pincher Creek Transmission Development and the Alberta-British Columbia Intertie Restoration project.

As we shared in our previous update letter to stakeholders, transmission development in the Pincher Creek area continues to be part of the AESO's plans to efficiently integrate the region's robust renewable generation into Alberta's electricity system. Through the ongoing process of transmission system planning, we have determined that while the CRPC transmission development is still required, there is some flexibility to align the timing of this project with generation projects in the area.

As such, the AESO is deferring the regulatory application (Needs Identification Document or NID) until 2023 at the earliest. Prior to filing the NID with the Alberta Utilities Commission, the AESO will provide more information on the project and answer any questions you may have. We appreciate your patience as we work to time this project appropriately.

The AESO also continues to evaluate and assess all available options for the restoration of the Alberta-British Columbia Intertie. We anticipate these evaluations to take place over the next year and we will communicate next steps with impacted stakeholders once we have completed this work.

Additional information regarding this project can be found by visiting our website at www.aeso.ca and following the path Grid > Projects > Chapel Rock-to-Pincher Creek Transmission Development (7064) or Alberta - British Columbia Intertie Restoration (7006).

If you have any questions or feedback on the need for the Chapel Rock-to-Pincher Creek or Alberta-British Columbia Intertie project, please contact us at 1-888-866-2959 or stakeholder.relations@aeso.ca.

Questions regarding the routing or siting of potential transmission facilities can be directed to AltaLink at 1-877-269-5903 or stakeholderrelations@altalink.ca.



Pincher Creek and District Municipal Library
 895 Main St,
 Pincher Creek,
 AB T0K 1W0
 403-627-3813

Proposed Library Expansion

The Library board has for some time been considering the scope of services that the library can offer and supply to the Town and MD of Pincher Creek. The role of the library in the community has changed over the decades from being a simple book repository to supplying a comprehensive range of services including digital access, online video services, children's activities, guest speaker series, online learning, quiet study spaces, computer facilities, computer loans, reading facilities and the loan of camping and snow related recreation equipment.

The current Library building is part of the recreation complex. The library is also part of the Chinook Arch Regional Library system which is linked to the Alberta Provincial Library organization. Some ten years ago the board initiated an update to the internal layout of the existing space. This has proved to be a success and the additional small community space has been well used. However, the board at the time appreciated that this upgrade would need to be reviewed if we were to continue to provide much used and needed services to the community.

To this end the board would like to begin a process to plan for a physical expansion of the current library. The proposed expansion would enable the library to enhance the services already offered. This new space would be directed towards not only providing new services but a further expansion of the already well appreciated small community space. The new area would be planned to include a venue for small community events, additional meeting rooms, a children's zone, a section for young adults and quiet study spaces for all patrons. These spaces would be flexible to meet a wide range of needs and provide opportunities for new ventures. This whole project would assist in the augmentation of the down-town revitalization, provide a focus centre for tourism and welcome new residents to the whole area.

The board is seeking the support of the Town Council to start the planning process, leading to the engagement of a suitable architectural consultant and the preparation of plans for an expansion. Following this first step, further approvals from the Town and MD will be sought before proceeding with major fund raising and physical works.

Preparation of the plans will be directed by the board in close liaison with the Town of Pincher Creek.

Pincher Creek Library Board.

RECEIVED
JAN 25 2022
M.D of Pincher Creek